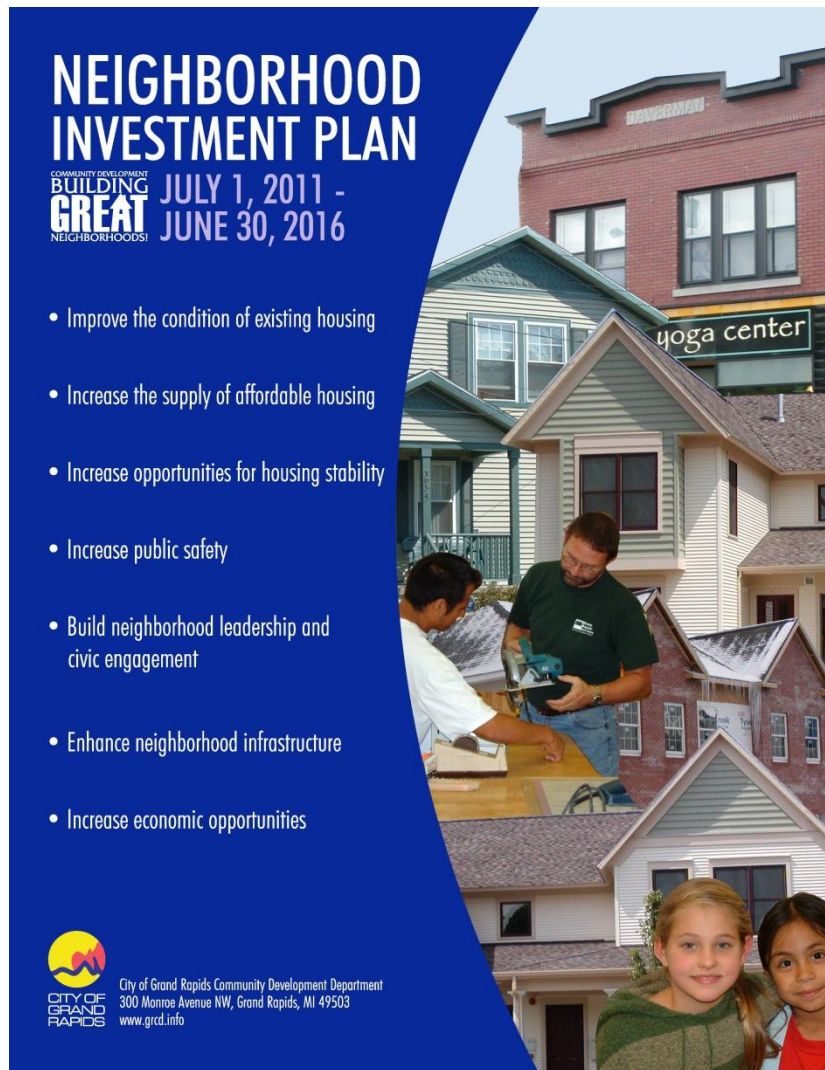


THE CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT ANNUAL ACTION PLAN

July 1, 2012 – June 30, 2013




**NEIGHBORHOOD
INVESTMENT PLAN**

COMMUNITY DEVELOPMENT
**BUILDING
GREAT**
NEIGHBORHOODS!

JULY 1, 2011 -
JUNE 30, 2016

- Improve the condition of existing housing
- Increase the supply of affordable housing
- Increase opportunities for housing stability
- Increase public safety
- Build neighborhood leadership and civic engagement
- Enhance neighborhood infrastructure
- Increase economic opportunities


CITY OF
GRAND
RAPIDS

City of Grand Rapids Community Development Department
300 Monroe Avenue NW, Grand Rapids, MI 49503
www.grcd.info

**City of Grand Rapids, Michigan
Community Development Department**

**Federal Fiscal Year 2012
City of Grand Rapids Fiscal Year 2013
Adopted by the Grand Rapids City Commission on April 17, 2012**

DUNS 06-222-2997

COMMUNITY DEVELOPMENT
**BUILDING
GREAT**
NEIGHBORHOODS!



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EXECUTIVE SUMMARY

The City of Grand Rapids is required to submit a Five-Year Consolidated Housing and Community Development (HCD) Plan to the U.S. Department of Housing and Urban Development (HUD). The HCD Plan provides detailed information on current housing and community development needs and priorities, and serves as a strategic planning tool to address these issues. Subsequently, HUD requires the annual submission of a Consolidated Housing and Community Development Annual Action Plan (Annual Plan) that identifies available resources and specific actions to be taken to address issues outlined in the HCD Plan.

As a result, this Annual Plan provides information regarding the City's grants administration, approach to resource allocation, and specific project descriptions and funding levels. The Annual Plan also discusses strategies for addressing community development, housing, homelessness, and poverty issues. This Plan explains activities to be carried out July 1, 2012 through June 30, 2013.

As further explained within this document, all projects, excluding the Emergency Solutions Grants Program, which addresses strategies identified in the Grand Rapids Area Coalition to End Homelessness' *Vision to End Homelessness*, must support one of the seven outcomes outlined in the Neighborhood Investment (NI) Plan.

The Consolidated Annual Performance and Evaluation Report (CAPER) for the City's fiscal year ending June 30, 2011, provides detailed Status of Grant Programs as well as the City's efforts to address underserved needs. The report is available online at www.grcd.info.

Managing the Process

Lead Agency

The Consolidated Housing and Community Development (HCD) Plan is a five-year plan required by the U.S. Department of Housing and Urban Development (HUD) for participation in federally-funded housing and community development programs. These programs are designed to provide decent housing, a suitable living environment and economic opportunities, principally for low- and moderate-income persons. The City of Grand Rapids Community Development Department is the lead agency for this planning process, and is responsible for administering the following funding sources covered under this Annual Plan:

- FFY 2012 Community Development Block Grant Program (CDBG);
- FFY 2012 HOME Investment Partnerships Program (HOME);
- FFY 2012 Emergency Solutions Grants (ESG); and
- FFY 2011 Justice Assistance Grant (JAG).

The Consolidated Housing and Community Development Annual Action Plan describes activities to be implemented by the City and other organizations. Funding for these programs is administered through the City of Grand Rapids Community Development Department. Activities described in this second program year of the HCD Plan apply to the period July 1, 2012 through June 30, 2013. They support one or more outcomes of the Neighborhood Investment Plan.

The Neighborhood Investment (NI) Plan is used to guide funding allocations for the CDBG, HOME, and JAG programs. The NI Plan is comprised of seven outcomes that support the mission of “*Building Great Neighborhoods!*”

- Improve the condition of existing housing
- Increase the supply of affordable housing
- Increase opportunities for housing stability
- Increase public safety
- Build neighborhood leadership and civic engagement
- Enhance community infrastructure
- Increase economic opportunities

Housing Continuum of Care

The Grand Rapids/Wyoming/Kent County Housing Continuum of Care is organized under a community collaborative known locally as the Grand Rapids Area Coalition to End Homelessness (CTEH). The CTEH coordinates implementation of the adopted *Vision to End Homelessness* (Vision), our community’s plan to end homelessness by 2014. The Vision focuses on the prevention of homelessness based on the belief that safe, affordable, permanent housing is a basic human right and that ending homelessness is about rapid placement in or successful retention of permanent housing upon occurrence of a housing crisis.

The Vision is based on the following assumptions:

- Homelessness is unacceptable in our community.
- Our community has the will to end homelessness.
- Ending homelessness requires the identification and provision of additional units of affordable permanent housing, in an array of configurations with supports as needed; tailored to meet the needs of the individual or family being served; with housing stability as the desired outcome; and in a fiscally responsible way.
- Housing is the solution to homelessness; yet this is not a one-size-fits-all solution. Some people will need housing with extensive supports if they are to succeed. Others will succeed with little or no extra supports. The Housing Continuum of Care endeavors to ensure a spectrum of housing options is available, providing what is needed for housing stability, but not mandating more than what is necessary. Focus is directed toward the provision of safe, affordable permanent housing for people who are homeless or experiencing a housing crisis.

The CTEH appoints a Funding Review Panel comprised of persons knowledgeable about community homeless needs to develop funding recommendations for City and Michigan State Housing Development Authority (MSHDA) ESG and HUD Supportive Housing Program funds consistent with the Vision. The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 reauthorized and significantly amended the McKinney-Vento Homeless Assistance Act, shifting the emphasis from funding shelter operations to prevention and rapid re-housing services. FY 2013 funding allocations consider these legislative changes and the continued effort to implement the Vision. While funding continues to support two (2) emergency shelters, the remainder of the funds will support prevention and rapid re-housing services, and the required Homeless Management Information System (HMIS).

Citizen Participation

Citizen Participation Plan

The Citizen Participation Plan describes the policies and procedures for involving citizens in critical planning issues related to the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) programs.

Housing and Community Development Needs. Once a year, the City Commission holds a public hearing on general housing and community development needs within Grand Rapids. This hearing is held prior to the start of the annual funding process, and allows for public input to the Annual Plan and the Five-Year HCD Plan (as applicable). In addition, the City may periodically seek citizen input on housing and community development needs via other methods, including but not limited to surveys, outreach meetings, special study groups, and community reports and plans.

Proposal Review Process. The Community Development Department reviews annual funding requests and makes specific funding recommendations to the City Commission. City staff may request input from community partners as appropriate.

Annual Action Plan. Following the presentation of funding recommendations to the City Commission, notice of availability of the draft Annual Action Plan, which includes the recommendations, is published in a newspaper of general circulation and two minority community newspapers. The notice includes a brief description of the proposed activities, date, time and location of the public hearing, the deadline by which written comments must be received, and where to get further information. Citizens may provide verbal comments at the public hearing and/or written comments during the comment period.

A draft of the Annual Action Plan is made available for public review in the Community Development Department during regular business hours throughout the comment period and at www.grcd.info.

Consolidated Annual Performance and Evaluation Report (CAPER). The Community Development Department prepares an annual report on the performance of funded activities. Citizens may provide verbal comments at the public hearing and/or written comments during the comment period. A draft of the Annual Performance Report is made available for public review in the Community Development Department during regular business hours throughout the comment period and at www.grcd.info.

Consolidated Housing and Community Development (HCD) Plan. Every five years, the U.S. Department of Housing and Urban Development (HUD) requires the City to re-evaluate its priorities and strategies for addressing housing and community development needs in the community. The HCD Plan includes information on population and housing conditions, as well as strategies for achieving outcomes identified in the Neighborhood Investment Plan. In addition, the Grand Rapids Area Coalition to End Homelessness contributes information on homeless issues and strategies to end homelessness.

Following completion of the draft Consolidated Plan, a public notice is published in a newspaper of general circulation. The notice includes an outline of the HCD Plan, the date, time and location of the public hearing, and the deadline by which written comments must be received. Citizens may provide verbal comments at the public hearing and/or written comments during the comment period. A draft of the HCD Plan is made available for public review in the Community

Development Department during regular business hours throughout the comment period and at www.grcd.info.

Substantial Plan Amendments. Following the adoption of the HCD Plan and Annual Action Plan, it may be necessary to make amendments. Plan amendments that are defined as “substantial” will be reviewed by the City Commission. They will also be subject to public notice and comment. The following criteria will be used to define a substantial plan amendment.

- 1) The addition of a new program or activity that has not been funded in the previous three program years; or
- 2) An increase in funding for a program or activity that is greater than the applicable percentage of the corresponding entitlement grant:

CDBG – 7.5%

ESG – 10%

HOME – 20%

The following changes will not be considered as substantial amendments: 1) changes between new construction and substantial rehabilitation, and 2) changes arising from urgent community needs due to emergency or disaster situations. Non-substantial amendments do not require a public comment period.

Amendments to the Citizen Participation Plan. The Citizen Participation Plan will be reviewed and updated as needed. Changes in the language of the Citizen Participation Plan are subject to a 15-day public comment period. A public notice will be published in a newspaper of general circulation and a draft of the Citizen Participation Plan will be available for public review in the Community Development Department during regular business hours throughout the comment period and at www.grcd.info

Public Comment

The Citizen Participation Plan follows the standards below for public notices, public hearings, public comment periods, and access to plans, reports, and other City records.

Public Notices. Notice of opportunity to comment will, at a minimum, be published in a newspaper of general circulation. Topics that include a public hearing will be published at least 10 days prior to the public hearing. An effort will be made to also publish notices in publications serving minority and non-English speaking communities, dependent on availability and publication deadlines. Notices will also be sent to affected organizations. Notices will include information on assistance requests for accessibility for persons with physical disabilities or language barriers.

Public Hearings. Public hearings shall be held in accordance with Table 1 of the Citizen Participation Plan, and will generally be official public hearings before the City Commission. All hearings will be held in locations accessible to persons with mobility impairments. Assistance will also be made available upon request for accessibility for sensory limitations or language barriers, such as sign language interpreters or Spanish translators.

Public Comment Period. A minimum public comment period ranging from 15 days to 30 days will be provided depending on the topic. Public comment opportunity will be provided in sufficient advance of proposed actions so that comments may be incorporated. All written comments received, or oral comments made at public hearings, will be considered. A summary of such comments will be attached to the relevant plan or report.

Other Provisions

The Citizen Participation Plan also sets forth the criteria for access to records, technical assistance, complaint procedures, and anti-displacement policy.

Access to Records. Plans and significant related documents will be available for public review at the City of Grand Rapids Community Development Department during normal business hours. Individual copies of summary documents for current programs and activities will be provided to the public free of charge. These documents will also be made available at public hearings and meetings.

The City of Grand Rapids will provide the public with reasonable and timely access to the data or content of the HCD Plan, as well as the proposed, actual, and past use of funds covered by the Citizen Participation Plan. A person should notify the City's Community Development Department of a request to review documents 5 to 7 days in advance. When administratively reasonable, the City will attempt to make information available for review in less time.

Technical Assistance. At least one annual workshop describing the process and requirements for submitting proposals will be conducted for potential funding applicants.

Complaint Procedures. Complaints regarding the programs and activities covered by the Citizen Participation Plan will be answered by Community Development Department staff in a timely and responsive manner. Staff will make every reasonable effort to provide written responses within 15 working days. Entities that receive CDBG funding from the City of Grand Rapids are also required to have a written complaint policy.

Anti-Displacement Policy. The City is committed to minimizing the involuntary and permanent displacement of residents as a result of federally assisted projects. The City's CDBG, HOME and ESG Programs are operated under a Residential Anti-Displacement and Relocation Assistance Plan as required by the U.S. Department of Housing and Urban Development. A copy of this plan is available upon request. While no displacement is expected as a result of proposed Community Development activities, the City is prepared to similarly assist any resident found to be so displaced. Relocation benefits, including payment for replacement housing and reasonable moving expenses, would be offered to residents who are displaced. Benefits and procedures for displacement would be carried out in conformance with the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1987, as amended.

Public Comment Period and Public Hearing. On March 13, 2012, a notice regarding the availability of the draft Annual Action Plan was published in *The Grand Rapids Press*. Notification was also published March 16, 2012 in two minority community newspapers, *The Grand Rapids Times* and *El Vocero Hispano*. The draft Plan was available for public comment from March 13, 2012 until April 11, 2012. A public hearing before the Grand Rapids City Commission was held on March 27, 2012. The following is a summary of public comments received by the City Commission on March 27 and those received by the Community Development Department throughout the public comment period.

Agency/Project	Public Comment	Resulted in change	Resulted in no change	Reason
Creston Neighborhood Association	Thanked the City Commission for commitment to neighborhoods. Expressed concern regarding the impact continued funding cuts have on Neighborhood Associations. Requested reevaluation of the City's commitment to Neighborhood Associations.		X	Due to diminishing resources, funding levels are reduced for the next fiscal year.
Brookstone Capital	Stated past and current efforts in Grand Rapids, and explained the need for HOME funds to support specific housing projects.		X	The City has been forced to make difficult decisions regarding which programs to fund.
Community Rebuilders	Spoke in support of Brookstone Capital's philosophy and housing projects, which benefit the homeless and those with chronic mental illness.		X	The City has been forced to make difficult decisions regarding which programs to fund.
Fair Housing Center of West Michigan	Thanked the City Commission for support of fair housing. Expressed concern over increased demand for fair housing services amidst funding cuts.		X	Due to diminishing resources, funding levels are reduced for the next fiscal year.
Home Repair Services of Kent County	Thanked the City Commission for support. Expressed concern about the anticipated number of foreclosure cases and encouraged continued support for Foreclosure Intervention, Emergency Repair, and Access Modification Programs.	N/A	N/A	
South West Area Neighbors	Expressed concern that funding has been cut the last two years and allocations do not cover actual costs.		X	Due to diminishing resources, funding levels are reduced for the next fiscal year.
The Salvation Army Booth Family Services	Thanked the City Commission for supporting the Short-Term Rental Assistance Program. Explained the program's current successes and future plans to end homelessness under the model of prevention and rapid re-housing.	N/A	N/A	
Inner City Christian Federation	Thanked the City for continued commitment to homeownership project benefiting low-income families. Requested the City reconsider funding for HOME CHDO Operating Support (OS).		X	Due to diminishing resources, CHDO OS will not be allocated for additional organizations.

Institutional Structure

Coordination. The local governmental structure encourages citizen involvement and supports cooperative ventures. The HCD Plan is carried out through collaborations and partnerships with neighborhoods, businesses, investors, non-profit organizations, and private and public institutions. Ad hoc coalitions are formed to address specific needs or issues when needed. Coordination and collaboration among housing providers, social service agencies, and local government is expected to continue during FY 2013. A detailed list is available in the HCD Plan at www.grcd.info.

GRANTS ADMINISTRATION

Grant Programs

Federal Grants

Following are funding allocations from federal and local funding sources covered under this Plan.

Community Development Block Grant		\$4,300,000
FFY 2012 Entitlement	\$3,436,443	
Program Income	500,000	
Reprogrammed from prior grant years	363,557	
HOME Investment Partnerships Program		\$1,730,000
FFY 2012 Entitlement	\$1,020,931	
Program Income	3,854	
Reprogrammed from prior grant years	705,215	
Emergency Solutions Grants		
FFY 2012 Entitlement		\$319,037
Justice Assistance Grant		
FFY 2011 Award		\$114,767

Match Requirements

The HOME program requires a 25% local match. The match is based on the FFY 2012 HOME entitlement, excluding 10% for administration and 5% for Community Housing Development Organization (CHDO) operating support. The estimated FFY 2012 HOME match is \$216,625 to be contributed to the program from non-cash sources such as property tax abatements granted to previously funded HOME projects.

The ESG program requires a one-for-one match, to be provided by nonprofit organizations receiving the funds.

The Community Development Block Grant program has no match requirement.

The Justice Assistance Grant has no match requirement and is an award shared between the City of Grand Rapids and Kent County. The City of Grand Rapids serves as the administrative agent and retains 10% of the grant for this purpose.

Purpose and Objectives

Community Development Block Grant (CDBG). The primary purpose of this program is to benefit low- and moderate-income persons and to revitalize low- and moderate-income neighborhoods. Types of eligible activities include, but are not limited to, housing rehabilitation, public infrastructure and facility improvements, code enforcement, economic development, neighborhood leadership/civic engagement, and fair housing.

HOME Investment Partnerships Program (HOME). The primary purpose of this program is to preserve and increase the supply of affordable housing for low- and moderate-income persons. Eligible activities include rehabilitation and new construction for homeowner and rental properties, homebuyer assistance programs, and tenant-based rental assistance.

Emergency Solutions Grants Program (ESG). The primary purpose of this program is to provide direct financial assistance through prevention and rapid re-housing services, Homeless Management Information System (HMIS) support, and administrative expenses. Funds are allocated to activities that support the Vision to End Homelessness.

Justice Assistance Grant Program (JAG). The primary purpose of this program is to assist local units of government in underwriting projects that reduce crime and improve public safety. Eligible activities include local law enforcement activities and technology, and community crime prevention programs that have active involvement of local law enforcement personnel.

Income Limits

Three of the City's entitlement programs, CDBG, HOME, and ESG, operate under federally established income guidelines. These guidelines are based on median family income for the area, currently defined by HUD as the Grand Rapids – Wyoming Metropolitan Statistical Area (MSA), and are adjusted annually. The JAG program does not operate under any income guidelines.

Generally, low income refers to incomes at or below 50% of the area median income, adjusted for family size. Moderate income refers to incomes at or below 80% of the area median income, adjusted for family size, and extremely low refers to incomes at 30% of the median area income, adjusted for family size. With occasional exceptions, CDBG and HOME funded programs are directed to low- and moderate-income beneficiaries (80% of area median income), while most HOME rental activities are restricted to those at or below 60% of area median income. ESG activities are assumed to benefit low- and moderate-income persons. The following table provides current income limits, effective February 9, 2012, subject to annual adjustment by HUD:

Household Size	30% of Median	50% of Median	60% of Median	80% of Median
1	\$12,700	\$21,150	\$25,380	\$33,800
2	14,500	24,150	28,980	38,600
3	16,300	27,150	32,580	43,450
4	18,100	30,150	36,180	48,250
5	19,550	32,600	39,120	52,150
6	21,000	35,000	42,000	56,000
7	22,450	37,400	44,880	59,850
8	23,900	39,800	47,760	63,700

Other Federal Resources

In addition to the funding allocations identified above, Section 8 funds are expected to be available to address priority needs and objectives outlined in the plan. This source of funds, while not administered by the City, is an important means for providing housing for extremely low- and low-income households. The Grand Rapids Housing Commission expects to receive the following Section 8 funds during the program year.

Section 8 Funding July 1, 2012 – June 30, 2013	
Source	Planned Allocation
Tenant-Based Program	\$ 17,290,159
New Construction	808,188
Moderate Rehabilitation (2 grants)	634,572
Total	\$ 18,732,919

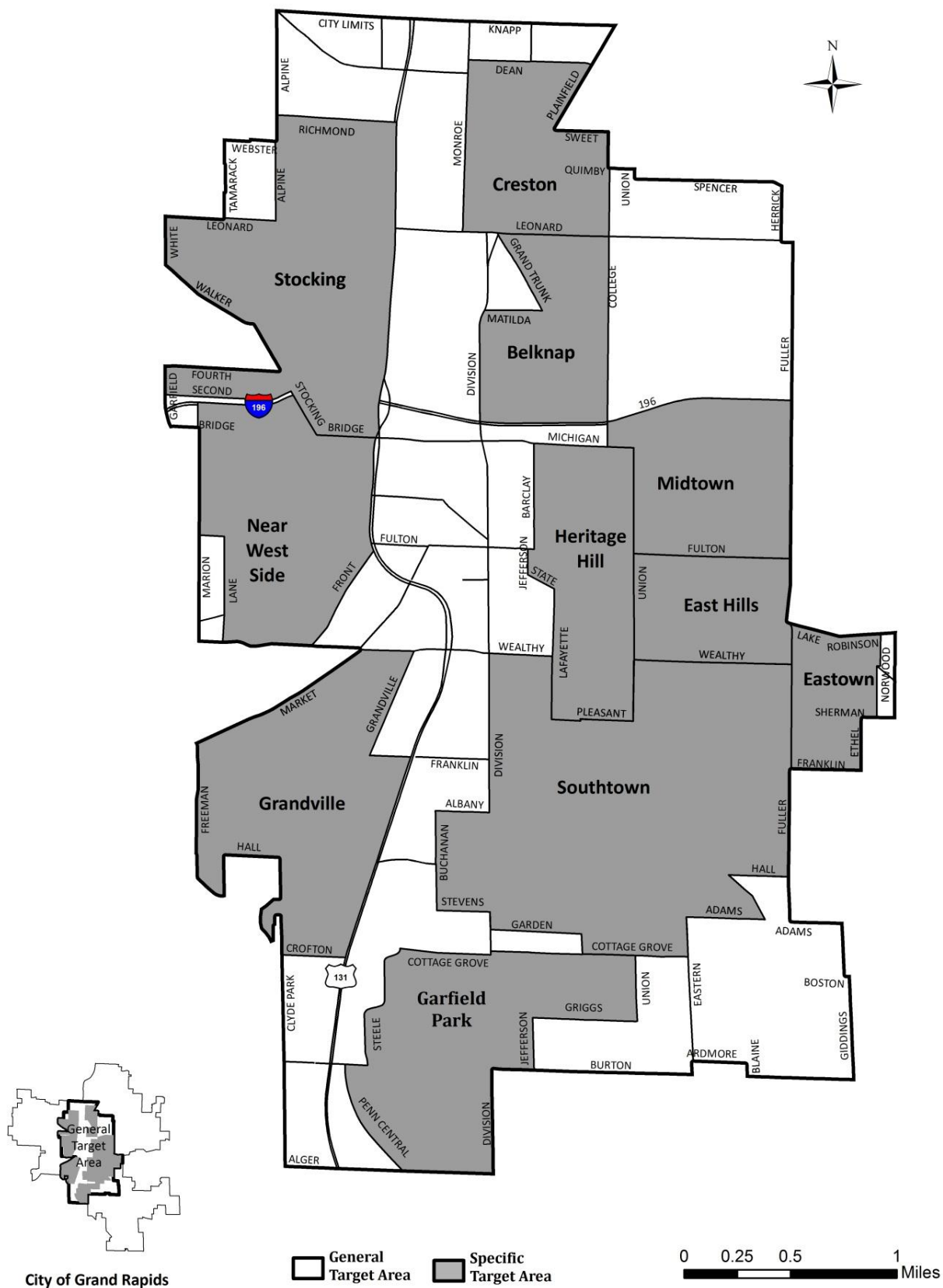
Geographic Targeting

CDBG and HOME program funds must be used to support low- and moderate-income persons and neighborhoods. The City implements the majority of its housing and community development activities in target areas. The General Target Area (GTA) includes the largest geographic area with access to a broad range of services, including housing programs and legal assistance. Within the GTA are more concentrated areas of focus, known as Specific Target Areas (STAs), with access to major housing rehabilitation, street improvements, concentrated code enforcement, crime prevention, and neighborhood leadership/civic engagement activities.

The following summarizes how Plan funds are geographically targeted:

- 17.72% of funds are allocated for use citywide,
- 50.93% of funds are allocated to the GTA, including use in STAs,
- 17.04% of funds are allocated for use in STAs only, and
- 14.03% of funds are not allocated to a particular target area (i.e. grants administration and contract compliance costs)

City of Grand Rapids Target Areas



Performance Measurement

In accordance with the U.S. Department of Housing and Urban Development (HUD) Notice CPD-03-09, the City has developed and implemented a performance measurement system. The following depicts the core components of the City's performance measurement system for administration of federal funds.

Neighborhood Investment Plan	The Neighborhood Investment (NI) Plan guides funding decisions based on need and priority through seven (7) desired outcomes for Grand Rapids' neighborhoods. Various strategies and multiple indicators may be used to achieve program results.
Request for Proposals	The request for funding application requires proposed projects align with at least one of the NI Plan outcomes.
Proposal Review	Proposal review includes the use of submitted outcomes information in the funding applications along with performance reports from the previous funding cycle(s) to assist with development of funding recommendations.
Outcome Measurement Framework	Subrecipient contracts and interdepartmental agreements use an outcome measurement framework that includes agreed upon outcomes, outputs, and performance indicators expected to be accomplished during the contract period.
Performance Reports	Subrecipients are required to submit quarterly or semi-annual progress reports. Reports are reviewed and feedback on performance is provided when appropriate. Subrecipients also submit an annual project evaluation report.

HUD Performance Measurement Outcome System. HUD's Outcome System includes the following components:

- **Goals:** proposed solutions to problems identified in this Plan.
- **Inputs:** resources dedicated to or consumed by the program (e.g. money, staff time, equipment, etc.).
- **Activities:** what the program does with the inputs to fulfill its mission (e.g. intake, inspection, construction specs, etc.).
- **Outputs:** the direct products of program activities (e.g. number of customers served, number of loans processed, etc.).
- **Outcome Indicators:** benefits that result from the program (e.g. number of housing units that meet code requirements, people who resolve their housing crisis and remain housed for at least six months, microenterprises to expand and increase sales within 12 months, etc.).

While HUD's System is not intended to replace existing systems at the local level, it provides a method for all participating jurisdictions to report consistent and comparable data to HUD. As a participating jurisdiction, the City of Grand Rapids reports performance data under HUD's system while maintaining the locally designed outcome measurement framework.

HUD Objectives. The HUD System has three overarching objectives: 1) creating suitable living environments, 2) providing decent affordable housing, and 3) creating economic opportunities. Under each objective are three outcomes that relate to availability/accessibility, affordability, and sustainability. Every activity funded under the HCD Plan must meet one or more of the nine Outcome/Objective categories. The Outcome Framework matrix is shown below.

HUD Performance Measurement System Outcome Framework			
	Outcome 1 Availability/Accessibility	Outcome 2 Affordability	Outcome 3 Sustainability
Objective 1 Suitable Living Environment	Provide access to a suitable living environment	Support housing opportunities in a neighborhood or community	Improve a neighborhood or community
Objective 2 Decent Housing	Increase access to housing Improve the quality of housing	Improve the affordability of housing	Sustain housing in a neighborhood or community Improve the quality of a neighborhood
Objective 3 Economic Opportunity	Increase the number of jobs, or income of people	Increase access to business capital Support people in obtaining and retaining employment	Improve a business district or neighborhood
Source: U.S. Department of Housing and Urban Development (HUD)			

HUD Definitions.

- “Availability/Accessibility” means activities that make services, infrastructure, public facilities, housing or shelter available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low- and moderate-income people where they live. For housing, this definition also includes improving the quality of housing.
- “Affordability” means activities that provide affordability in a variety of ways in the lives of low- and moderate-income people. It can include the creation of affordable housing, infrastructure improvements that support housing, affordable business financing, or services such as transportation or child care that support people in obtaining or maintaining a job.
- “Sustainability” means activities that promote livable or viable communities. It applies to activities aimed at improving neighborhoods, business districts, or communities, helping to make them more livable or viable by providing benefits to persons of low- and moderate-income. It can also mean activities that remove or eliminate slums or blighted areas.

Monitoring

Monitoring of Federal Programs

The Community Development Department (CDD) monitors the City's performance in meeting goals and objectives set forth in the Consolidated Housing and Community Development Plan. In particular, performance measurement indicators supporting outcomes under the Neighborhood Investment Plan are tracked. Results are reported in the Consolidated Annual Performance and Evaluation Report (CAPER) due each September, 90 days from the start of the fiscal year (July 1).

Internal fiscal controls are in place and generate accounting system reports that are regularly reviewed by CDD staff. These reports identify the dollar amount allocated for each federal grant-funded activity, the amount obligated, and the amount expended. Timeliness of expenditures is monitored regularly to ensure compliance with HUD requirements.

CDD staff review all expenditures of federal grant funds for eligibility and adequate source documentation. All expenditures of federal funds, once approved by the CDD, are sent to the City's Comptroller's Office for processing and further oversight. A single audit of the City's federal grants is performed annually by an independent auditor. Additionally, a physical inventory of all fixed assets acquired with federal funds is conducted every two years.

Subrecipient Project Monitoring Standards

The CDD monitors all Subrecipient projects receiving Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) Program, Emergency Solutions Grants (ESG), and Justice Assistance Grant (JAG) funds. Subrecipients are certified annually including review of articles of incorporation, tax and insurance certifications, and bylaws. When an organization has expended more than \$500,000 in federal funds during a fiscal year, an agency single audit is required. Written agreements between the City and Subrecipients identify activities to be performed and measures of success, as well as specific federal and local program requirements.

Subrecipient Monitoring Procedures

Program/Project monitoring is composed of three components: financial reporting, performance reporting and on-site monitoring review.

- **Financial Reporting.** Financial reports are submitted on a monthly or quarterly basis. The financial reports provide information regarding actual program expenditures. These expenditures are reviewed by CDD staff to determine if the expenditures are within the approved budget, if they support contractual activities, and if costs are eligible.
- **Performance Reporting.** Performance reports are submitted to the CDD on an annual, semi-annual, or quarterly basis and are used to provide the CDD with a tool to measure a program's progress in providing contracted services.
- **On-Site Monitoring.** Staff conduct ongoing desk audits of subrecipient contract files. Annually, a determination is made whether an expanded monitoring review is necessary. This determination is based on prior findings that remain open, closed findings that need to be verified, outstanding independent audit, performance reporting issues, fiscal issues, and/or other appropriate areas that warrant additional monitoring. If it is determined that an expanded monitoring review is necessary, staff will conduct an on-site review. An on-site

monitoring review may include examination of subrecipient programmatic records to validate information reported on performance and financial reports. A review of financial records may include an in-depth examination of invoices, time sheets and other documentation to support expenses charged to the contractual budget. Documentation for program activities is reviewed to corroborate performance reports and to verify that program activity costs allocated to the contractual budget are eligible.

After completing the on-site monitoring review, results are provided in writing to the Subrecipient within 30 days. If concerns and/or findings are identified during the review, the monitoring letter will outline the identified issues and include recommendations and/or corrective actions for resolving issues. If there were no findings or concerns identified during the monitoring visit, the Subrecipient is provided with a letter stating such.

If concerns and/or findings are identified, the Subrecipient is instructed to submit a written response within 30 days of the date of the City's monitoring letter. The response is reviewed by staff to determine if information submitted and/or actions taken are adequate to clear monitoring concerns and/or findings. Staff continues to work with the Subrecipient until all issues are resolved. At such time, the Subrecipient receives written notification that concerns or findings identified during the monitoring have been satisfied and the case is closed.

Grantee (City) Project Monitoring Standards

The Community Development Department monitors all activities using federal grant funds, including those implemented by the Community Development Department and other City departments. Internal "contracts" called Intra- and Inter-Departmental Agreements are used to establish responsibilities and performance expectations. As with Subrecipient contracts, these agreements are monitored by Community Development Department staff and performance data is tracked and reported in the CAPER.

HOME Rental Project Monitoring

The HOME Investment Partnerships (HOME) Program requires long-term monitoring of rental projects to ensure compliance with HOME regulations throughout the HOME affordability period. The period of affordability is between 5 and 20 years for most HOME rental projects. The primary factors used to determine the affordability period are the project type and the amount of HOME dollars invested in each unit.

Owners of HOME-funded rental projects are required to submit an annual Tenant Income Rental Report (TIRR) to the Community Development Department. The TIRR is used to verify continued compliance with income verifications and rent rates. HOME rental projects are also subject to on-site monitoring for the duration of the affordability period. During the monitoring, tenant files are reviewed to confirm information reported in the TIRR and to ensure compliance with other HUD requirements. Monitoring may include tenant interviews.

HOME rental projects also require on-going City inspections to ensure properties are in compliance with the City Housing Code. The frequency of inspections is determined by the number of HOME units in a project and the City's Housing Code mandated inspections.

Affirmative Marketing

Owners of HOME-assisted projects with five (5) or more HOME-assisted units shall adopt and utilize an Affirmative Marketing Plan which complies with all procedures and requirements identified in 24 CFR 92.351. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons to available housing without regard to race, color, national origin, gender, religion, familial status, sexual orientation, gender identity or disability. Special outreach efforts shall be made to potentially eligible households that are least likely to apply for assistance through display of fair housing information, solicitation to appropriate organizations, and public notices. Owners of projects with five (5) or more assisted units shall adhere to initial lease up and vacancy requirements, and maintain records of all affirmative marketing actions. The Community Development Department will assess the affirmative marketing actions annually.

Programmatic Agreement (Section 106) Monitoring

The City of Grand Rapids has entered into two agreements with the Michigan State Historic Preservation Officer (SHPO) that are intended to facilitate compliance with the City's Section 106 responsibilities for various programs and activities funded by the U.S. Department of Housing and Urban Development (HUD).

Section 106 of the National Historic Preservation Act (NHPA) requires federal agencies to consider the effects of their undertakings on historic properties. HUD has delegated responsibility to local agencies and non-profit organizations to act on their behalf as the responsible federal agency in the Section 106 process. The NHPA allows for the execution of programmatic agreements that establish the means by which federally-funded programs will comply with Section 106 requirements via an alternate process. The City employs staff that meets the Secretary of the Interior's *Historic Preservation Professional Qualification Standards*; therefore, projects that formerly required consultation with the State Historic Preservation Office are reviewed locally.

The General Programmatic Agreement applies to the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, Emergency Solutions Grants (ESG) Program, Neighborhood Stabilization Programs (NSP), and Special Purpose Grants for: residential and commercial rehabilitation; acquisition; public improvements and infrastructure; handicapped accessibility; demolition; and new construction and additions.

The Lead Programmatic Agreement applies to the Lead Based Paint Hazard Control, Lead Hazard Reduction Demonstration, Community Development Block Grant (CDBG), and HOME Investment Partnerships (HOME) programs for lead hazard reduction activities (CDBG/HOME – emergency activities only).

Both of the agreements are maintained on-file at the Community Development Department. An annual report that summarizes activities implemented pursuant to the terms of the agreements is provided to the State Historic Preservation Office, the Advisory Council on Historic Preservation, and other parties who may so request.

ANNUAL OBJECTIVES

Introduction

This section provides a description of the activities to be carried out under the FY 2013 Annual Action Plan and identifies implementing organizations. These organizations will have formal agreements with the City to carry out projects from July 1, 2012 through June 30, 2013, with the exception of construction projects. Construction agreements have varying start dates depending on the construction schedule. The beneficiaries of the projects described below are principally low- and moderate-income (LMI) persons. Beneficiaries also include people or families who are at risk for homelessness. Please note that “planned units” represent a good-faith estimate of performance and are subject to change.

Allocation of Priorities and Obstacles to Meeting Underserved Needs

In 2011, the Community Development Department assembled and submitted to HUD its Consolidated Housing and Community Development Plan (HCD Plan), which is a five-year strategy that provides the basis for assessing performance and tracking results in meeting HUD’s three fundamental goals of decent housing, a suitable living environment, and expanded economic opportunities. In the course of developing this Plan, the Community Development Department conducted extensive research to identify priorities for allocating funds and obstacles to addressing underserved needs. Housing priority needs and obstacles to meeting those needs are covered in the Housing Priorities, Strategies and Goals section of the HCD Plan. Non-housing community development priorities, strategies, goals, and obstacles can be reviewed in the Community Development section of the HCD plan.

Project Descriptions and Funding Levels

The following tables summarize the City’s outputs and indicators, and HUD outcomes and objectives for projects being funded during the FY 2013 funding year. Projects supported with Justice Assistance Grant (JAG) funds in Outcome 4 are included as they support the Neighborhood Investment Plan, but are not under HUD jurisdiction.

NEIGHBORHOOD INVESTMENT PLAN

Outcome 1: Improve the condition of existing housing

This outcome supports the maintenance, repair and improvement of owner- and renter-occupied housing. It also supports efforts to maintain the affordability of the existing housing stock. Programs might include, but are not limited to: housing rehabilitation, minor home repair, access modifications, safety improvements, treatment of lead or other home hazards, energy efficiency improvements, and code enforcement.

1-1 Housing Rehabilitation Program City of Grand Rapids Community Development Department	Target Area GTA	Total Funding \$850,000	Funding Source CDBG
Planned Units			
Output: Number of homeowner units repaired to City Rehabilitation Standards.			50
Indicator 1: Number of homeowner units in which a hazardous condition was abated.			20
Indicator 2: Number of homeowner units where exterior code violations were corrected and made lead safe.			30
Indicator 3: Average cost savings to homeowners compared to a market rate home improvement loan.			\$10,000
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (14A, LMH, 10, 570.202)			

1-2 Housing Code Enforcement City of Grand Rapids Community Development Department	Target Area GTA	Total Funding \$1,368,688	Funding Source CDBG
Planned Units			
Output: Number of housing code violation cases continued or initiated.			3,800
Indicator 1: Number of housing units brought into compliance with one or more of the following: Housing Code, Nuisance Code, Zoning Ordinance, or Historic Preservation Standards.			2,100
Indicator 2: Number of vacant and/or abandoned housing units returned to productive use.			125
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (15, LMA, 10, 570.202(c))			

1-3 Historic Preservation Code Enforcement City of Grand Rapids Planning Department	Target Area GTA	Total Funding \$55,000	Funding Source CDBG
Planned Units			
Output: Number of code violation cases continued or initiated.			400
Indicator: Number of housing units brought into compliance with one or more of the following: Housing Code, Nuisance Code, Zoning Ordinance, or Historic Preservation Standards.			350
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (15, LMA, 10, 570.202(c))			

1-4 Accessible Housing Services Disability Advocates of Kent County	Target Area Citywide	Total Funding \$16,159	Funding Source CDBG
Planned Units			
Output: Number of housing units made accessible for people with disabilities.			25
Indicator: Number of people with disabilities who gained one or both of the following benefits: 1) improved access into and out of the unit, 2) improved access within the unit.			13
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (14H, LMH, 10, 570.202)			

1-5 Access Modification Program Home Repair Services of Kent County	Target Area Citywide	Total Funding \$42,182	Funding Source CDBG
Planned Units			
Output: Number of housing units made accessible for people with disabilities.			11
Indicator: Number of people with disabilities who gained one or both of the following benefits: 1) improved access into and out of the unit, 2) improved access within the unit.			10
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (14A, LMH, 10, 570.202)			

1-6 Minor Home Repair Program Home Repair Services of Kent County	Target Area Citywide	Total Funding \$332,871	Funding Source CDBG
Planned Units			
Output: Number of homeowner units in which minor home repairs were completed.			400
Indicator 1: Number of homeowner units in which a health or safety hazard was abated.			330
Indicator 2: Number of homeowner units that gained one or both of the following benefits: 1) the security of the unit was increased, 2) the safety of the occupants was increased.			340
Indicator 3: Average cost savings to homeowners compared to the cost of a private contractor.			\$640
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (14A, LMH, 10, 570.202)			

Outcome 2: Increase the supply of affordable housing

This outcome supports the creation of affordable housing through new construction and rehabilitation of vacant structures for both homeowners and renters. Provision of permanent supportive housing and tenant-based rental assistance are also supported under this outcome. Programs or projects might include, but are not limited to: infill new construction, conversion of vacant non-residential buildings to rental housing, rehabilitation and sale of foreclosed single-family homes for first-time homebuyers, and development of permanent supportive housing for persons with disabilities, the chronically homeless, or other underserved populations.

2-3 Herkimer Commerce – Commerce Avenue Project Heartside Nonprofit Housing Corporation	Target Area GTA	Total Funding \$527,089	Funding Source HOME
Planned Units			
Output: Number of affordable rental units created.			67
Indicator 1: Number of rental units newly constructed to applicable building code standards.			67
Indicator 2: Number of housing units that meet one or more of the following standards: 1) air infiltration rates were reduced by 20%, 2) eligibility for LEED certification, 3) attained a HERS rating of 4 stars (rehabilitation) or 5 stars (new construction), 4) Michigan Energy Code Compliance.			67
Indicator 3: Number of rental units that remain affordable for lower-income families for one of the following periods: five (5) years, ten (10) years, fifteen (15) years, twenty (20) years.			67
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (12, LMH, 10, 570.202)			

2-5 Foreclosure Rehab Project ICCF Nonprofit Housing Corporation	Target Area GTA	Total Funding \$270,000	Funding Source HOME
Planned Units			
Output: Number of affordable homeowner units created.			3
Indicator 1: Number of homeowner units substantially rehabilitated to applicable building code standards and made lead safe			3
Indicator 2: Number of housing units that meet one or more of the following standards: 1) air infiltration rates were reduced by 20%, 2) eligibility for LEED certification, 3) attained a HERS rating of 4 stars (rehabilitation) or 5 stars (new construction), 4) Michigan Energy Code Compliance.			3
Indicator 3: Number of homeowner units that remain affordable for lower-income families for one of the following periods: five (5) years, ten (10) years, fifteen (15) years.			3
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (14A, LMH, 10, 570.202)			

2-6 CHDO Operating Support LINC Community Revitalization, Inc.	Target Area Southtown	Total Funding \$25,485	Funding Source HOME CHDO
Planned Units			
Funding will be used to support HOME-assisted housing development activities.			
Output: N/A			N/A
HUD Outcome/Objective: Not Applicable (21I)			

2-8 CHDO Operating Support New Development Corporation	Target Area Creston, Belknap, Stocking	Total Funding \$25,485	Funding Source HOME CHDO
Planned Units			
Funding will be used to support HOME-assisted housing development activities.			
Output: N/A			N/A
HUD Outcome/Objective: Not Applicable (21I)			

2-9 North End Affordable Housing Project New Development Corporation	Target Area Creston, Belknap, Stocking	Total Funding \$270,000	Funding Source HOME
Planned Units			
Output: Number of affordable homeowner units created.			3
Indicator 1: Number of homeowner units substantially rehabilitated to applicable building code standards and made lead safe.			3
Indicator 2: Number of housing units that meet one or more of the following standards: 1) air infiltration rates were reduced by 20%, 2) eligibility for LEED certification, 3) attained a HERS rating of 4 stars (rehabilitation) or 5 stars (new construction), 4) Michigan Energy Code Compliance.			3
Indicator 3: Number of homeowner units that remain affordable for lower-income families for one of the following periods: five (5) years, ten (10) years, fifteen (15) years.			3
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (14A, LMH, 10, 570.202)			

2-10 Short-Term Rental Assistance The Salvation Army Booth Family Services	Target Area Kent County	Total Funding \$450,000	Funding Source HOME
Planned Units			
Output: Number of households served with Short Term Rental Assistance up to six (6) months.			135
Indicator: Number of households who have increased accessibility to affordable housing.			135
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (05S, LMH, 10, 570.202)			

2-11 Homebuyer Assistance (CHDO ADR Projects) City of Grand Rapids Community Development Department	Target Area GTA	Total Funding \$60,000	Funding Source HOME
Planned Units			
Output: Number of homes purchased with homebuyer assistance.			6
Indicator 1: Number of housing units that remain affordable for lower-income families for five (5) years.			6
Indicator 2: Number of households whose housing costs do not exceed 40% of their income.			6
HUD Outcome/Objective: (DH-2) Affordability for the purpose of creating a Suitable Living Environment (13, LMH, 04, 570.201(n))			

Outcome 3: Increase opportunities for housing stability

This outcome supports services that help keep people in their homes or aids them in securing housing of their choice. Services might include, but are not limited to: homebuyer downpayment assistance, financial counseling and credit repair, mortgage foreclosure intervention, housing education such as tenant rights or pre-purchase counseling, legal assistance for housing matters, interpretation and translation services on housing transactions for non-English speaking residents, and fair housing testing and enforcement.

3-1 Fair Housing Services Fair Housing Center of West Michigan	Target Area GTA	Total Funding \$65,623	Funding Source CDBG PS
			Planned Units
Output 1: Number of people who attended a fair housing training.			70
Indicator 1: Number of people at training who indicated they learned new and relevant information.			18
Output 2: Number of people in the real estate industry who attended a fair housing training.			40
Indicator 2: Number of people in the real estate industry at training who indicated they would modify their business practices following training.			20
Output 3: Number of housing tests conducted to determine compliance with fair housing laws.			73
Indicator 3a: Number of housing tests where no evidence of discrimination was found.			49
Indicator 3b: Number of housing tests where evidence of discrimination was found and resolved in accordance with established criteria.			24
HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating Suitable Living Environments, (05J, LMA, 01, 570.201(e))			

3-2 Foreclosure Intervention Home Repair Services of Kent County	Target Area GTA	Total Funding \$17,220	Funding Source CDBG PS
<u>Planned Units</u>			
Output: Number of households with delinquent mortgages who completed an initial expense/income intake evaluation.			931
Indicator 1: Number of people who successfully resolve their foreclosure crisis.			368
Indicator 2: Number of people who remain current on their mortgage payments for at least six (6) months.			186
Indicator 3: Number of people who remain current on their mortgage payments for at least twelve (12) months.			133
HUD Outcome/Objective: (DH-3) Sustainability for the purpose of providing Decent Housing (05, LMC, 01, 570.201(e))			

3-3 Housing Assistance Center Legal Aid of Western Michigan	Target Area GTA	Total Funding \$78,207	Funding Source CDBG PS
<u>Planned Units</u>			
Output 1: Number of people who received housing counseling and/or advocacy services.			194
Indicator 1: Number of people who resolved their housing crisis and remained housed for at least six (6) months.			47
Output 2: Number of people who received legal counseling and/or representation on a housing related matter.			31
Indicator 2: Number of people who resolved their housing crisis and remained housed for at least six (6) months.			28
HUD Outcome/Objective: (DH-3) Sustainability for the purpose of providing Decent Housing (05C, LMC, 01, 570.201(e))			

Outcome 4: Increase public safety

This outcome supports quality of life and a sense of community in neighborhoods by reducing or preventing crime. This outcome supports neighborhood collaborations with the City of Grand Rapids and use of Crime Prevention Through Environmental Design (CPTED) principles and practices. Services might include, but are not limited to: crime prevention education and training, home security surveys, use of safety design features in homes and non-residential areas, community organizing against serious public safety issues such as drug sales, and victim advocacy.

4-1 Crime Prevention Program Baxter Neighborhood Association	Target Area Southtown	Total Funding \$35,305	Funding Source CDBG PS
			Planned Units
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			155
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			124
Indicator 1b: Number of housing units that received safety improvements.			35
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			175
Indicator 2: Number of locations where public safety design features or practices were implemented.			20
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			20
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			10
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

4-2 Crime Prevention Program Creston Neighborhood Association	Target Area Creston	Total Funding \$18,942	Funding Source JAG
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			80
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			64
Indicator 1b: Number of housing units that received safety improvements.			20
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			100
Indicator 2: Number of locations where public safety design features or practices were implemented.			10
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			10
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			5
HUD Outcome/Objective: Not Applicable			

4-3 Crime Prevention Program East Hills Council of Neighbors	Target Area East Hills	Total Funding \$17,879	Funding Source JAG
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			75
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			60
Indicator 1b: Number of housing units that received safety improvements.			20
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			100
Indicator 2: Number of locations where public safety design features or practices were implemented.			5
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			10
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			5
HUD Outcome/Objective: Not Applicable			

4-4 Crime Prevention Program Eastown Community Association	Target Area Eastown	Total Funding \$15,854	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			70
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			60
Indicator 1b: Number of housing units that received safety improvements.			20
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			75
Indicator 2: Number of locations where public safety design features or practices were implemented.			5
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			12
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			6
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

4-5 Crime Prevention Program Garfield Park Neighborhoods Association	Target Area Garfield Park	Total Funding \$26,721	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			130
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			104
Indicator 1b: Number of housing units that received safety improvements.			30
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			100
Indicator 2: Number of locations where public safety design features or practices were implemented.			10
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			20
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			10
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

4-6 Crime Prevention Program Heritage Hill Association	Target Area Heritage Hill	Total Funding \$22,323	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			105
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			84
Indicator 1b: Number of housing units that received safety improvements.			25
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			100
Indicator 2: Number of locations where public safety design features or practices were implemented.			10
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			10
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			5
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

4-7 Crime Prevention Program Midtown Neighborhood Association	Target Area Midtown	Total Funding \$19,294	Funding Source JAG
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			75
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			60
Indicator 1b: Number of housing units that received safety improvements.			25
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			100
Indicator 2: Number of locations where public safety design features or practices were implemented.			5
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			20
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			10
HUD Outcome/Objective: Not Applicable			

4-8 Crime Prevention Program Neighbors of Belknap Lookout	Target Area Belknap	Total Funding \$16,594	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			75
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			60
Indicator 1b: Number of housing units that received safety improvements.			20
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			75
Indicator 2: Number of locations where public safety design features or practices were implemented.			5
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			15
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			8
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

4-9 Crime Prevention Program Roosevelt Park Neighborhood Association	Target Area Grandville	Total Funding \$26,125	Funding Source JAG
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			130
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			104
Indicator 1b: Number of housing units that received safety improvements.			25
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			100
Indicator 2: Number of locations where public safety design features or practices were implemented.			10
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			20
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			13
HUD Outcome/Objective: Not Applicable			

4-10 Crime Prevention Program South East Community Association	Target Area Southtown	Total Funding \$43,151	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			195
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			156
Indicator 1b: Number of housing units that received safety improvements.			50
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			195
Indicator 2: Number of locations where public safety design features or practices were implemented.			30
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			25
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			13
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

4-11 Crime Prevention Program South West Area Neighbors	Target Area Near West Side	Total Funding \$24,273	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			120
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			96
Indicator 1b: Number of housing units that received safety improvements.			25
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			100
Indicator 2: Number of locations where public safety design features or practices were implemented.			5
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			20
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			10
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

4-12 Crime Prevention Program West Grand Neighborhood Organization	Target Area Stocking	Total Funding \$11,661 \$16,955	Funding Source JAG CDBG PS
			<u>Planned Units</u>
Output 1: Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			140
Indicator 1a: Number of people who reported feeling safer in their home and/or community as a result of the training.			112
Indicator 1b: Number of housing units that received safety improvements.			30
Output 2: Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			110
Indicator 2: Number of locations where public safety design features or practices were implemented.			10
Output 3: Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			20
Indicator 3: Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			10
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

Outcome 5: Build neighborhood leadership and civic engagement

This outcome supports neighborhood leadership and civic engagement as the means to build great neighborhoods. This outcome supports actions to counteract threats to neighborhood stability, promote choice and opportunity, and encourage sustainable change. Programs and services might include, but are not limited to: community organizing, leadership development, referral services, beautification projects, and neighborhood promotion.

5-1 Neighborhood Leadership Program Creston Neighborhood Association	Target Area Creston	Total Funding \$16,453	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			40
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			25
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			4,500
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			250
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			50
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			48
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-2 Neighborhood Leadership Program East Hills Council of Neighbors	Target Area East Hills	Total Funding \$15,530	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			40
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			20
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			4,835
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			225
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			50
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			48
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-3 Neighborhood Leadership Program Easttown Community Association	Target Area Easttown	Total Funding \$13,772	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			40
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			32
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			20
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			3,500
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			200
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			50
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			48
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-4 Neighborhood Leadership Program Garfield Park Neighborhoods Association	Target Area Garfield Park	Total Funding \$23,210	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			40
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			50
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			11,004
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			340
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			85
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			81
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-5 Neighborhood Leadership Program Heritage Hill Association	Target Area Heritage Hill	Total Funding \$19,389	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			40
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			25
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			4,000
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			325
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			50
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			48
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-6 Neighborhood Leadership Program LINC Community Revitalization, Inc.	Target Area Southtown	Total Funding \$47,517	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			90
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			72
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			70
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			11,318
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			760
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-7 Neighborhood Leadership Program Midtown Neighborhood Association	Target Area Midtown	Total Funding \$16,758	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			40
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			30
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			5,172
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			250
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			50
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			48
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-8 Neighborhood Leadership Program Neighbors of Belnap Lookout	Target Area Belnap	Total Funding \$14,414	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			40
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			25
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			3,786
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			190
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			50
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			48
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-9 Neighborhood Leadership Program Roosevelt Park Neighborhood Association	Target Area Grandville	Total Funding \$22,692	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			60
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			48
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			50
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			6,612
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			325
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			75
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			71
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-10 Neighborhood Leadership Program South West Area Neighbors	Target Area Near West Side	Total Funding \$21,083	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			60
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			48
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			30
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			6,713
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			330
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			60
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			57
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

5-11 Neighborhood Leadership Program West Grand Neighborhood Organization	Target Area Stocking	Total Funding \$24,856	Funding Source CDBG PS
			<u>Planned Units</u>
Output 1: Number of people receiving leadership, board responsibility, and/or other capacity building training.			60
Indicator 1a: Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			48
Indicator 1b: Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			60
Output 2: Number of people informed of opportunities for volunteering in their neighborhood.			16,693
Indicator 2: Number of people actively engaged in activities that resulted in an improved neighborhood condition.			380
Output 3: Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			75
Indicator 3: Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			71
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

Outcome 6: Enhance neighborhood infrastructure

This outcome supports the improvement of the physical infrastructure of neighborhoods, consisting of publicly-owned infrastructure such as parks, streets, streetscapes, and sidewalks. Projects might include, but are not limited to: park and greenspace development, public facilities, residential street improvements, streetscape improvements, sidewalk and curb replacement, neighborhood business façade improvements, and tree planting.

6-1 Neighborhood Infrastructure Program City of Grand Rapids Community Development Department	Target Area All STAs	Total Funding \$250,000	Funding Source CDBG
<p>The following outlines the criteria and award process for neighborhood infrastructure projects:</p> <p>Infrastructure Project Criteria:</p> <ol style="list-style-type: none">1. The project is located in an area where coordinated neighborhood revitalization activities are being implemented.2. The project benefits all residents of the area.3. The area in which the project is located is primarily residential in nature and at least 51% of the residents are low- or moderate-income (Specific Target Areas).4. Funds requested fill a funding gap or fulfill a match requirement for other funding sources.5. Requested funds shall be no more than \$100,000 per project.6. The project will use CDBG funds within 18 months of the award date.7. The project meets CDBG eligibility requirements.8. Only infrastructure projects such as park and recreational facility improvements, street improvements, neighborhood facilities, green spaces, street and alley lighting, water/sewer improvements, or streetscape improvements, including tree planting, are eligible for the program. <p>Review and Award Process:</p> <ol style="list-style-type: none">1. The originating department completes an application. A “contact person” is identified on the application as the individual responsible for coordinating the project and providing information to the Community Development Department (CDD) as required.2. The application is submitted to the CDD for preliminary review.3. The Neighborhood Infrastructure Program Application Review Team, consisting of representatives from the Community Development, Public Services, Engineering, Planning, and/or Economic Development Departments will review requests using the established criteria as a guide.4. The CDD will contact the originator of the application with a determination of funding.5. The project will be assigned to CDD staff who will generate a written agreement and follow-up with the originating department on project implementation. <p>Periodic performance reporting will be required of the originating department for Federal reporting purposes.</p> <p>Output: Not known at time of submission of this Plan. Requests may be made any time during the Plan year.</p> <p>HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating a Suitable Living Environment (03, LMA, 11, 570.201(c))</p>			

Outcome 7: Increase Economic Opportunities

This outcome supports the economic vitality of the community, with an emphasis on improving the economic self-sufficiency of City residents. Projects might include, but are not limited to: creation of stable jobs with benefits, employment training for jobs in emerging industries, and training and support for existing and new microenterprises.

There are no projects proposed for funding under this outcome for the period July 1, 2012 - June 30, 2013.

EMERGENCY SOLUTIONS GRANTS

The following projects were prioritized by City staff in conference with the Grand Rapids Area Coalition to End Homelessness Proposal Review Team.

01	Target Area	Total Funding	Funding Source
Liz's House Dwelling Place of Grand Rapids	Citywide	\$12,982	ESG
			Planned Units
Output 1: Number of people (including children) who enter the transitional housing program and participate in self-sufficiency activities.			20
Indicator 1a: Number of people (including children) who move into permanent housing and maintain a stable residence for at least six (6) months after program exit.			18
Indicator 1b: Number of people (including children) who move into permanent housing and maintain a stable residence for at least twelve (12) months after program exit.			12
HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating a Suitable Living Environment (03T, 01, 576.21(a)(3))			

03	Target Area	Total Funding	Funding Source
Family Haven Inner City Christian Federation	Citywide	\$18,702	ESG
			Planned Units
Output 1: Number of people (including children) sheltered for up to thirty (30) days.			300
Indicator 1a: Number of people (including children) who move into permanent housing and maintain a stable residence for at least six (6) months after program exit.			288
Indicator 1b: Number of people (including children) who move into permanent housing and maintain a stable residence for at least twelve (12) months after program exit.			250
HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating a Suitable Living Environment (03T, 01, 576.21(a)(3))			

04	Target Area	Total Funding	Funding Source
Housing Assessment Program The Salvation Army Booth Family Services	Citywide	\$60,000	ESG
			Planned Units
Output 1: Number of people who complete an Intake Assessment as the first step to creating a plan to resolve homelessness.			1,606
Indicator 1: Of the 1,606 people assessed, 1,445 people will increase their knowledge about actions they can take to begin to address their housing crisis.			1,445
HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating a Suitable Living Environment (05, 01, 576.21(a)(2))			

05	Target Area	Total Funding	Funding Source
Financial Assistance Fund The Salvation Army Booth Family Services	Citywide	\$183,425	ESG
			Planned Units
Output 1: Number of people (including children) who receive prevention financial assistance to avert homelessness.			130
Indicator 1: Number of people (including children) who are stably housed at program exit. (90%)			117
Indicator 2: Number of people (including children) who maintain permanent housing for at least six (6) months after program exit. (80%)			104
Indicator 3: Number of people (including children) who maintain permanent housing for at least twelve (12) months after program exit. (75%)			98
Indicator 4: Number of people (including children) who self-report improved functional status with regard to 3 life domains e.g. housing, cultural/spirituality, education, health, or financial needs at program exit. (80%)			104
Output 2: Number of people (including children) who receive rapid-rehousing financial assistance to avert homelessness.			57
Indicator 1: Number of people (including children) who are stably housed at program exit. (95%)			54
Indicator 2: Number of people (including children) who maintain permanent housing for at least six (6) months after program exit. (85%)			48
Indicator 3: Number of people (including children) who maintain permanent housing for at least twelve (12) months after program exit. (76%)			43
Indicator 4: Number of people (including children) who self-report improved functional status with regard to 3 life domains e.g. housing, cultural/spirituality, education, health, or financial needs at program exit. (95%)			54
HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating a Suitable Living Environment (05, 01, 576.21(a)(2))			

06	Target Area	Total Funding	Funding Source
Homeless Management Information System (HMIS)/Coalition to End Homelessness The Salvation Army Booth Family Services	Citywide	\$20,000	ESG
Funding supports oversight of the HMIS system, the provision of technical assistance to HMIS users, and monitoring of program compliance with HMIS data standards.			
HUD Outcome/Objective: Not Applicable (3T)			

07 Administration The Salvation Army Booth Family Services	Target Area Citywide	Total Funding \$8,928	Funding Source ESG
Funding supports activities to assess community needs, plan the use of resources, monitor and report the use of direct ESG financial assistance, and assure compliance with ESG grant requirements.			
HUD Outcome/Objective: Not Applicable (21A)			

GRANTS ADMINISTRATION AND CONTRACT COMPLIANCE

Grants Administration and Contract Compliance City of Grand Rapids Community Development Department	Target Area Not Applicable	Total Funding \$895,007	Funding Source CDBG, HOME, JAG, ESG
This funding supports activities to assess community needs, plan the use of resources, provide for citizen input and public information, monitor and report the use of funds, and assure compliance with grant requirements. This funding includes \$757,200 for CDBG administration, \$101,941 for HOME administration, \$20,866 for JAG administration and \$15,000 for ESG administration.			
HUD Outcome/Objective: Not Applicable (21A)			

GR Area Coalition to End Homelessness The Salvation Army Booth Family Services	Target Area Not Applicable	Total Funding \$30,000	Funding Source CDBG
CDBG funding supports work related to CTEH goals, including 1) HCoC Exhibit One and Continuum of Care documents completed in a form required by the federal, state and local government for funding to support housing providers in the greater Grand Rapids community; 2) Progress on implementing the Vision to End Homelessness as measured by Exhibit One.			
HUD Outcome/Objective: Not Applicable (21A)			

HOUSING STRATEGY

Specific Housing Objectives

In response to the economic downturn and housing crisis, and in alignment with the *Vision to End Homelessness*, the City has identified specific housing objectives and strategies to be of high importance for the period July 1, 2012 – June 30, 2013. As a result, funding allocations in this Annual Plan specifically address the following Neighborhood Investment Plan outcomes: 1) Improve the condition of existing housing; 2) Increase the supply of affordable housing; and 3) Increase opportunities for housing stability.

“Improve the condition of existing housing” is primarily achieved through housing rehabilitation, minor home repairs and, where necessary, code enforcement. This is a high priority outcome that supports stabilization of neighborhoods by focusing on the safety, functionality, and appearance of homes, as well as promoting responsible home ownership.

“Increase the supply of affordable housing” is a high priority outcome. Projects that develop new housing or redevelop existing housing are supported, both for homebuyers and renters. Funded projects should meet standards for long-term affordability (including energy efficiency), quality construction, compatibility with the neighborhood character, and a range of location choices. Permanent supportive housing is also needed for vulnerable populations, with a focus on individuals and families at risk of becoming homeless and chronically homeless people.

“Increase opportunities for housing stability” is also a high priority outcome. Projects are supported that mitigate housing crises such as delinquent mortgages, foreclosures, and unfair housing practices. Projects are funded to provide housing counseling, legal advice, and down payment assistance to stabilize rental and homeowner housing.

Permanent Supportive Housing

Economic conditions and the market for Low Income Housing Tax Credits have impacted the ability to develop permanent supportive housing projects. The restructuring of the 122-unit Herkimer Apartments, located at 323 South Division Avenue, is the only permanent supportive housing project planned for this grant year.

Dwelling Place of Grand Rapids, Inc. acquired the Herkimer Hotel in the early 1990's. Using a variety of federal, state, and local resources, commercial spaces in the dilapidated building were renovated for retail and office uses and the former hotel units were adapted with kitchenettes and showers, creating what is now known as the Herkimer Apartments. Dwelling Place is in the process of restructuring the units to make the apartments more livable. A primary goal of the expansion is to increase unit sizes. To do this, as many as 67 units will be relocated to a newly constructed, adjacent building, leaving 55 one-bedroom units within the existing Herkimer building. None of the existing 122 units are expected to be lost.

The development includes a Housing First component. Housing First is an alternative approach to emergency shelter that focuses on addressing the housing needs of homeless individuals before providing additional services that promote housing stability and individual well-being. A “Housing First” Collaborative Committee, formed through the Grand Rapids Area Coalition to End

Homelessness, has been involved in project planning. The Committee is comprised of representatives of a variety of social service, public and philanthropic organizations. Development will be implemented in two phases.

The first phase of the project, Herkimer Commerce - Commerce Avenue, is located at 300 Commerce Avenue, SW. This phase involves new construction on vacant lots adjacent to the Herkimer Apartments building, and will replace the units that will be lost during renovation of the Herkimer Apartments building. Forty-two (42) of the apartments will be designated as Housing First units for chronically homeless persons. Service providers that support the Housing First initiative will be located on the first floor of this mixed-use structure.

The second phase of the project, Herkimer Apartments - Division Avenue, involves the renovation and rehabilitation of the Herkimer Apartments building located at 323 South Division Avenue. One-hundred and twenty-two (122) SRO units will be converted to 55 one-bedroom units.

Available Resources for Housing Activities

The following table illustrates the Federal, State, and local public and private sector resources that are expected to be available to carry out the proposed housing activities included in this Plan.

Available Resources for Housing Activities		
Activity-type	Federal Funding Source	Other Resources to be Leveraged/Utilized
NI Plan Outcome 1: Improve the condition of existing housing		
Access modifications Code Enforcement Minor repairs Rehab; single and multi-unit residential Substantial repairs	CDBG HOME	BetterBuildings for Michigan Community Services Block Grant Kent County Department of Human Services Kent County Senior Millage Lead Hazard Control (LHC) Grant Philanthropy/ Fundraising Activities Private Financing Program Income Rental Property Owner Contribution Volunteer Labor/Donated Materials
NI Plan Outcome 2: Increase the supply of affordable housing		
New construction Rehabilitation of foreclosed, abandoned, vacant, and blighted residential properties Rehabilitation; single and multi-unit residential Short-term Rental Assistance	HOME NSP 1 NSP 2 NSP 3	Brownfield Michigan Business Tax Incentives Housing Assistance Fund Housing Resource Fund (MSHDA) Low Income Housing Tax Credits (LIHTC) Philanthropy Private Financing Private Mortgage Instruments Supporting Housing Program (SHP) Tax abatement & Payment in Lieu of Taxes (PILOT)
NI Plan Outcome 3: Increase opportunities for housing stability		
Fair housing services Foreclosure intervention Homebuyer assistance Landlord/tenant remediation Legal services	CDBG HOME	Department of Human Services Essential Needs Task Force Heart of West MI United Way HUD - Comprehensive Housing Counseling HUD - Fair Housing Initiatives Program Kent County Senior Millage Kent County Unmet Needs Funds Legal Services Corporation MSHDA Private Funds

Grand Rapids Housing Commission

For the period July 1, 2012 through June 30, 2013, the Grand Rapids Housing Commission will apply for grants and leverage other public funds to provide housing assistance and services for the low-income disabled, elderly, and families of our community. Following is a description of activities planned by the Grand Rapids Housing Commission during the Plan period.

Public Housing Improvements Supported through the Capital Fund and Capital Fund Financing Programs. The Grand Rapids Housing Commission, through the use of Capital Funds, will complete the following work items at Adams Park Apartments, Campau Commons Apartments, Creston Plaza Apartments and Scattered Sites: landscaping improvements; replace flooring, appliances, water heaters, and exterior doors; and complete concrete and roof repairs.

Homeownership Activities. Through collaboration with the Inner City Christian Federation and Habitat for Humanity of Kent County, Inc., the Housing Commission offers classes and budgeting sessions to improve the ability of low-income families to purchase a home. Section 8 Vouchers may be used for home purchase with the exception of Scattered Site properties that are part of the Public Housing program. A portion of Scattered Site Public Housing properties will be for general sale. Construction of two (2) additional single-family homes is to be completed as part of the Scattered Site properties.

Resident Participation. Resident Advisory Board members will continue to meet and advise the Housing Commission on matters pertaining to administration of various housing programs, capital needs, and necessary resident services.

Resident Initiatives. The activities listed in the following table are planned to support and encourage Public Housing residents in assuming economic and social self-sufficiency. The activities take place at various Public Housing sites.

Resident Initiatives Grand Rapids Housing Commission									
Facility	Adams Park Apts.	Campau Commons Apts.	Creston Plaza Apts.	Hope Community	Leonard Terrace Apts.	Mt. Mercy Apts.	Ransom Tower Apts.	Scattered Site Homeownership Program	Sheldon Apts.
On-site computer training	X	X	X			X	X		X
Resident Advisory Board and/or Tenant Association	X	X	X		X	X	X	X	X
On-site health care screening and well-being services	X				X	X	X		X
On-site case management services	X	X	X	X	X	X	X		X
On-site newsletter	X	X	X	X	X	X	X	X	X
Weekly social events	X				X	X	X		X
On-site non-denominational church services	X				X	X	X		
On-site food pantry	X	X			X	X	X		X
On-site substance abuse counseling	X								
Senior Meals program	X	X	X		X	X	X		X
On-site commodity food distribution	X				X	X	X		X
Community garden	X				X	X	X		X
On-site youth programs		X	X						
Family Self-Sufficiency Program to assist families in accomplishing training and work programs		X	X	X				X	
Life skills curriculum	X	X	X	X				X	
Academic, skill assessment/training and employment programs		X	X	X				X	
Family counseling				X					
Budgeting, parenting and time management programs		X	X	X				X	
Homeownership counseling		X	X					X	
Craft classes and recreational activities	X					X			X

Lead-based Paint Hazards

The City intends to participate in the following activities to reduce lead paint hazards during FY 2013. For a local needs assessment, a summary of state and local programs, and hazard reduction strategies, see the Consolidated Housing and Community Development Plan (FY 2012-2016).

Lead Hazard Control Program. Between September of 2003 and December 2011, the City received five competitive grants from HUD's Office of Healthy Homes and Lead Hazard Control totaling nearly \$13,600,000. During that time the program made 1,137 homes lead-safe. In partnership with the Kent County Health Department (KCHD) and non-profit agencies, LINC Community Revitalization, Inc., the Healthy Homes Coalition, the Rental Property Owners Association, and Home Repair Services of Kent County, Inc., 1,135 landlords, homeowners, and contractors were trained in lead-safe work and cleaning practices. Over 600 were trained as Certified Renovators. The program has been recognized by HUD's Office of Healthy Homes and Lead Hazard Control as a model for other communities. In March 2012, the City was awarded an additional \$2,480,000 for lead hazard control and healthy homes interventions. Operations will resume as early as July, 2012.

Get the Lead Out! Collaborative. The City will continue to be an active member of the Get the Lead Out! (GTLO!) Collaborative. GTLO!, a multi-agency collaborative, seeks to end childhood lead poisoning in Kent County. Its purpose is to coordinate new and existing activities around the prevention of childhood lead poisoning. In 2006, GTLO! was recognized by the Environmental Protection Agency with a Children's Environmental Health Excellence Award.

The Healthy Homes Coalition has preserved the Grand Rapids CLEARCorps program with the support of United Way funding. Two staff served 70 households during the previous program year with lead education and low-cost remediation strategies. These services addressed the needs of those not served by the City's Lead Hazard Control program during the interim period when the program was without funding.

Plan to Eliminate Childhood Lead Poisoning. Officially HUD stated that childhood lead poisoning was to be eliminated by 2010. As a recipient of Lead Hazard Reduction Demonstration and Lead Based Paint Hazard Control grants, the City is required to maintain a plan to eliminate childhood lead poisoning in the Grand Rapids area. In 2001, there were 465 children under 5 years of age with elevated blood lead levels¹ in the City of Grand Rapids (7.0% of children tested). Through the efforts of the GTLO! Collaborative, the City's Lead Hazard Control Program, KCHD surveillance, and federal bans on the use of lead in paint and gasoline, that number dropped significantly through 2010, when only 64 children were identified with elevated blood lead levels (1.3% of those tested). This is a reduction of more than 85% in ten years and demonstrates the City of Grand Rapids' commitment to eliminating lead hazards.

¹ Blood lead level equal or greater than 10.0 micrograms per deciliter.

Fair Housing

The City of Grand Rapids prepared an updated Analysis of Impediments to Fair Housing (AI) study in conjunction with the development of the FY 2012-2016 Housing and Community Development Plan, as required by the U.S. Department of Housing Urban Development (HUD). During FY 2013, the following issues identified in the study will be addressed:

Issue: Enforcement of the Local Fair Housing Ordinance

Action: The City, in consultation with the Fair Housing Center of West Michigan, will review the existing Fair Housing Ordinance enforcement issue to determine if there is another legal method to enforce the intent of the ordinance.

Issue: Lack of education and awareness of fair housing laws

Action: The Fair Housing Center of West Michigan will provide 130 hours of developing, marketing, and conducting education and outreach to housing industry professionals, housing consumers, community organizations and elected and appointed officials to promote equal access to housing opportunities.

Issue: Limited minority access to credit from prime lenders

Actions:

- The Fair Housing Center of West Michigan will provide 150 hours of developing, marketing, and conducting education and outreach to housing industry professionals, housing consumers, community organizations and elected and appointed officials to promote equal access to housing opportunities.
- The Fair Housing Center of West Michigan will conduct 65 complaint- and non-complaint-based tests to determine compliance with fair housing laws in the areas of financing, sales, rental, insurance, and appraisal.

Issue: Limited supply of accessible housing

Actions:

- The Community Development Department (CDD), in consultation with Disability Advocates of Kent County and development partners, will develop a plan for implementation of universal design standards in federally-funded housing development projects.
- The CDD will facilitate training for City Design and Development Services staff regarding accessibility standards.
- The City will make educational materials regarding universal design available to design professionals, builders, and developers at its Development Center, a “one-stop shop” for plan review and permitting.
- City Development Center staff will train Disability Advocate of Kent County’s (DAKC) staff how to access information regarding building permit applications, so DAKC can offer the developer, design professional and/or builder low or no-cost consultation on ways to increase the accessibility and usability of the proposed housing units.

Issue: Funding for fair housing activities

Action: The City will continue to affirmatively further fair housing. The Fair Housing Center of West Michigan, in collaboration with other nonprofit agencies, will solicit funding for special topics from area foundations, private donors, and competitive federal grants.

The City will continue to make information available on housing rights and organizations that can provide assistance with areas of fair housing at www.grcd.info

Affordable Housing

Barriers to Affordable Housing

During the next year, the City intends to undertake activities to ameliorate negative effects of public policies on affordable housing:

- The Planning Department will continue implementation of the Zoning Ordinance approved by the City Commission in October of 2007. This includes the development of area specific plans.
- Community Development Department staff will continue to evaluate internal policies and procedures affecting the implementation of federally funded housing programs and projects.
- The Community Development Department will continue to pursue other sources of funds, both public and private, to address barriers to affordable housing.
- In spite of the current housing market crisis, the City Community Development Department will continue to implement, evaluate, and fund programs that promote affordable housing and strive to end homelessness.

Actions to Maintain and Foster Affordable Housing

The City is committed to maintaining the existing housing stock affordable to low- and moderate-income persons and to expanding the supply of affordable housing. These efforts include the implementation of activities to acquire and rehabilitate foreclosed, abandoned and blighted properties using federal Neighborhood Stabilization Program funds. A number of activities described in this Plan maintain and increase the supply of affordable housing. For more detail, refer to the programs under the Neighborhood Investment Plan, "Increase affordable and high quality housing" and "Improve housing conditions."

HOME Program Recapture Requirement for Homebuyer Projects

The HOME Investment Partnerships Program (HOME) permits the use of funds to assist the City and housing developers to acquire property and rehabilitate/build homes for income-eligible homebuyers. HOME funds may be provided in one or more of three forms of assistance: 1) a development subsidy to the housing developer, 2) a sales price reduction below appraised value, and 3) downpayment and closing costs.

The HOME program requires that all assisted properties remain affordable for a specified period of time. To accomplish this, homebuyer programs and projects must comply with resale or recapture provisions, per 24 CFR 92.254. The City of Grand Rapids uses the **recapture provision** for all homebuyer programs.

[Note: Rental properties assisted with HOME funds are not subject to recapture requirements. Long-term affordability requirements are addressed through a covenant running with the land.]

Definitions

- **Development Subsidy:** HOME funds used to support the costs of acquisition and rehabilitation/ construction in excess of the appraised or market value (sales price) is known as the development subsidy. (Example: If a unit costs \$100,000 to develop and the appraised value/sales price is \$80,000, the development subsidy is \$20,000.) Under normal circumstances, a development subsidy is not subject to HOME recapture requirements. *[It may become subject to recapture if the project is determined to be HOME-ineligible during the period of affordability.]*
- **Sales Price Reduction:** HOME funds used to assist homebuyers by reducing the sales price below the appraised or market value is known as the sales price reduction. (Example: The appraised value/sales price is \$80,000, but the homebuyer can only afford to purchase the home at \$70,000, the sales price reduction is \$10,000.) A sales price reduction is subject to HOME recapture requirements.
- **Downpayment Assistance:** HOME funds used to provide part or all of the required downpayment and eligible closing costs on behalf of the homebuyer. (Example: The downpayment and closing costs total \$3,500 and the homebuyer meets the eligibility requirements, HOME funds are used to pay those costs.) Homebuyer assistance for downpayment and closing costs is subject to HOME recapture requirements. A minimum of \$1,000 in HOME funds must remain in the property (after the development subsidy, if any, is extinguished.)
- **Net Proceeds of Sale:** In the event the homebuyer sells the assisted property during the period of affordability, the net proceeds of sale is calculated to determine the amount due to the City. Net proceeds of sale is the amount remaining after the payoff of the purchase mortgage and closing costs, and after the homebuyer retains his or her contribution to the downpayment (if any) and any capital investment in the property after acquisition (if any). If the net proceeds of sale are less than the amount owed to the City, the homebuyer is required to pay the amount of net proceeds to the City, with such payment considered payment in full.

HOME Homebuyer Programs and Recapture Requirements

Homebuyer Assistance Fund (HAF)

Recapture

Net proceeds from sale, “self amortizing” repayment, homeowner retains all post-purchase investment and appreciation

Homebuyer Development Project w/ Sales Price Subsidy

Recapture

Net proceeds from sale, “self amortizing” repayment, homeowner retains all post-purchase investment and appreciation

Period of Affordability

The HOME program requires that a property assisted under a homeownership program be used as the principal residence of the homebuyer for a designated time period known as the period of affordability. The minimum period of affordability is based on the amount of HOME assistance provided for the assisted property, regardless of source (e.g., City, Michigan State Housing Development Authority [MSHDA]). The minimum periods of affordability for homebuyers are as follows:

Amount of HOME Homebuyer Assistance per Unit	Minimum Period of Affordability
Less than \$15,000	5 Years
\$15,000 to \$40,000	10 Years
More than \$40,000	15 Years

The HOME program requires that the assisted property/homebuyer be subject to resale or recapture requirements for the period of affordability. As previously indicated, the City of Grand Rapids uses the **recapture requirement** for all of its homebuyer programs.

Recapture Requirements

The recapture option allows the City to obtain a portion of the original HOME assistance from the net proceeds of sale. The amount of homebuyer assistance is secured by a second “self-amortizing” mortgage and promissory note, which includes a description of the recapture requirement.

Pro-Rated Repayment. The amount of homebuyer assistance covered under the mortgage and promissory note is reduced on a pro-rated basis for each completed month the assisted homebuyer has owned and occupied the property as his or her principal residence. (Example: An assisted homebuyer subject to a five (5) year period of affordability has the balance due under the promissory note reduced by 1/60th per completed month of ownership and occupancy of the assisted property as their principal residence).

Refinancing. In the event the homebuyer wishes to refinance the original purchase mortgage during the period of affordability, the City will review the terms of the homebuyer’s proposed refinancing. If the refinancing improves the loan terms for the assisted homebuyer, the City may, at its sole discretion, subordinate its HOME mortgage.

Sale or Transfer during the Period of Affordability. If the assisted property is sold or transferred, either voluntarily or involuntarily, during the applicable period of affordability, the City will recapture the homebuyer assistance from the net proceeds of sale. If the net proceeds exceed the pro-rated amount due to the City, the homebuyer is required to pay the pro-rated amount to the City (see Example 1 below). If the net proceeds of sale are less than the pro-rated amount, the homebuyer is required to pay the net proceeds to the City, with such payment considered payment in full (see Example 2 below).

In the event of a foreclosure or “short sale,” it is unlikely there will be any net proceeds from the transaction to the original homebuyer or the City. A copy of the Sheriff’s Deed and a recapture calculation will be added to the project file, documenting any net proceeds available to the homebuyer. If there are no net proceeds of sale, the HOME assistance is considered paid in full and no further action is taken by the City. If there are net proceeds of sale, the City will attempt to recover the required amount by enforcing the terms of the promissory note.

The following examples assume \$5,000 in downpayment and closing cost assistance to the original homebuyer, and a resale at year four of the five year period of affordability.

Example 1 of Recapture

Sales Price	\$100,000
First Mortgage Payoff	(\$90,000)
Closing Costs	(\$8,000)
Gross Proceeds of Sale	\$2,000

Homebuyer-Paid Original Downpayment	(\$500)
Homebuyer Capital Improvements	(\$1,000)
Net Proceeds of Sale	\$3,500

Calculation of Recapture Amount (original assistance of \$5,000 x 1/60 x 12 months remaining on mtge)	\$1,000
Amount recaptured by City	\$1,000
Amount retained by Homebuyer	\$2,500

Example 2 of Recapture

Sales Price	\$75,000
First Mortgage Payoff	(\$69,000)
Closing Costs	(\$6,000)
Gross Proceeds of Sale	\$-0-

Homebuyer-Paid Downpayment	(\$500)
Homebuyer Capital Improvements	(\$1,000)
Net Proceeds of Sale	(\$1,500)

Calculation of Recapture Amount (original assistance of \$5,000 x 1/60 x 12 months remaining on mtge)	\$1,000
Amount recaptured by City	\$-0-
Amount retained by Homebuyer	\$1,500

Noncompliance

Noncompliance occurs when a HOME-assisted homebuyer property becomes vacant or is rented to another party, without transfer of title, during the period of affordability. If this happens, HUD considers the property as no longer HOME-eligible. If the City becomes aware of this situation, it will advise the homebuyer of the noncompliance issue and urge him or her to re-occupy the property or sell it in order to bring the project back into compliance.

HOMELESSNESS STRATEGY

Housing Continuum of Care (HCOC)

The City of Grand Rapids participates in the community planning process for homeless issues and services, known as the Grand Rapids Area Coalition to End Homelessness (CTEH). The CTEH as a large community collaborative of sixty (60) Core Partner agencies assesses community wide data, unmet needs, develops strategies, and recommends goals and activities for the coming year, while providing guidance on funding priorities for federal, state, and city homelessness resources. The Annual Action Plan provides \$30,000 in CDBG administration funds to partially support the Coalition's Coordinator. This position coordinates strategic planning activities by strengthening ties in data analysis and program development, and works to significantly expand the amount of funding devoted to homelessness initiatives in accordance with the *Vision to End Homelessness*.

The Annual Action Plan covers activities supported by the Emergency Solutions Grants (ESG) Program, a federal entitlement program directed to cities and states. For FY 2013, the City of Grand Rapids will receive \$319,037. The Michigan State Housing Development Authority (MSHDA) designated \$326,912 of its total FY 2012 ESG allocation for Kent County. Distribution of both City and MSHDA ESG funds is coordinated through the CTEH.

The homelessness prevention strategy is a critical component to achieving the CTEH's Vision and will continue throughout FY 2013. To further support the Vision, \$161,050 in CDBG funds and \$450,000 in HOME funds will be allocated for homeless prevention projects as indicated in the Neighborhood Investment Plan.

Centralized Assessment System

The Salvation Army Booth Family Services oversees the Housing Assessment Program (HAP) which is the centralized point of intake for all persons experiencing a housing crisis in the Grand Rapids/Kent County area. In 2009, the central intake function was expanded to facilitate greater access for all persons with a housing crisis with the purpose of providing a more thorough and appropriate intake assessment related to housing stability versus emergency shelter accommodations. Households experiencing a housing crisis are assessed through the HAP to determine their level of risk for homelessness and to develop a Housing Action Plan intended to facilitate resolution of the crisis.

The HAP provides a trauma-informed, strengths-based, coordinated approach to housing services. HAP staff provides a comprehensive, housing-focused assessment for all persons in a housing crisis, operating within a "Housing First" model. Through this approach, participants receive a consistent assessment and are provided information about community resources available to assist in their situation. Households who present at the HAP as having a housing crisis, in person or on the telephone, work one-on-one with an Intake Assessment Specialist. The Intake Assessment Specialist uses HAP's housing-focused assessment tool to help the household focus on the most critical components of their housing situation, and identify existing and potential resources that can be accessed to resolve the crisis.

Currently, the HAP provides referrals to over twenty-four (24) programs at thirteen (13) organizations. In March 2011, the HAP brought together referral agencies to develop revised eligibility criteria for households and to more clearly define the community's targeting system. HAP coordinates on-going communication with referral agencies to evaluate the effectiveness of the eligibility criteria and referral process.

When financial assistance resources are available for short and medium-term rental assistance, HAP staff connects homeless or at-risk households to a Housing Resource Specialist (HRS). The HRS provides services within the strengths-based approach to enhance a participant's housing stability, promotes linkages to community resources, and assists the household with the development of a homeless risk prevention plan.

The non-housing related service needs of households are brokered via referral and linkages to mainstream community resources. These services include, but are not limited to: employment services, mental health services, legal advocacy, disability services, primary health care, substance use disorder services, counseling, family support services, and recreational services. The HRS supports the continuity of assessment and planning from early intervention through permanent housing stability. HRS services also include assistance in lease negotiations, preserving tenancy, securing a landlord, and advocacy. All HRS's are trained to complete Housing Quality Standard (HQS) inspections in addition to HUD's online Visual Assessment training curriculum to comply with the lead-based paint regulations.

Homelessness Prevention

As stated in our community's Vision to End Homelessness, the prevention of homelessness is the most effective community response to stop an episode of homelessness from occurring. The City will support applications for homeless programs consistent with the HCOC and the Vision. While there has been an overall reduction in community resources for rent assistance and homeless prevention due to the conclusion of the Homeless Prevention and Rapid-rehousing Program, additional funding will be sought through local philanthropic organizations and private donors.

Rapid Re-housing

The focus of the ESG program has shifted from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. Through the CTEH/HCOC, our community's focus is to ensure adequate affordable housing options to reduce the number of people who become homeless each year.

Tenant Based Rental Assistance

To support the City's Homelessness Strategy, \$450,000 of HOME funds is allocated under this Plan to provide continued support to The Salvation Army Booth Family Services' Short-Term Rental Assistance (STRA) Program. This program will offer direct assistance to prevent income-eligible households from losing stable housing under the central intake model described above.

The need for allocation of funds to support homelessness prevention programs like the STRA Program continues to be evident. According to HAP, 8,815 assessments were completed by the HAP in 2011. This represents a 21% increase from 2010. Sixty-five percent (65%) of households seeking assistance were at imminent risk of losing their housing, twenty-two (22%) of households were literally homeless, and the remaining thirteen percent (13%) were at-risk or stably housed. Of the 8,815 assessments, only 3,329 referrals were made based on the availability of resources. Additionally, the average cost of rent for households assessed in 2011 was 65% of household income.

Homeless Management Information System (HMIS)

In an effort to evaluate the effectiveness of community efforts, the City will invest in the community-wide database, the Homeless Management Information System (HMIS). Through an open system, employed by more than forty-four (44) programs across the community, data is tracked annually and used to drive system-wide outcome measurements. This ensures housing funds are applied to those most in need and high-quality results are published for a variety of uses in the community.

Performance Standards

The following performance standards will be tracked for the ESG program:

Prevention Activities

- 90% of households served are stably housed at program exit,
- 80% of households served are stably housed six (6) months post-exit,
- 75% of households served are stably housed twelve (12) months post-exit,
- 80% of households served self-report improved functional status with regard to three (3) life domains (e.g., housing, cultural/spirituality, education, health or financial needs).

Re-housing Activities

- 95% of households are stably housed at program exit,
- 85% of households are stably housed six (6) months post-exit,
- 76% of households are stably housed twelve (12) months post-exit,
- 95% of households served report improved functional status with regard to three life domains (e.g., housing, cultural/spirituality, education, health or financial needs).

Available Resources

Following is information regarding available community resources for various types of programs that serve people with a housing crisis. The City will support applications for state and federal homelessness fund as consistent with the HCOC. Private resources are also anticipated for homeless prevention and rapid re-housing programs through on-going donations, grants, and contributions from the faith community. The charts on the next page identify federal resources supporting specific homeless programs.

HOMELESSNESS PREVENTION/RAPID RE-HOUSING PROGRAMS

Organization	Program	Funding	Amount
The Salvation Army Booth Family Services	Housing Assessment Program	City ESG	\$60,000
The Salvation Army Booth Family Services	Financial Assistance Fund	City ESG	183,425
The Salvation Army Booth Family Services	Housing Assessment Program Fund	MSHDA ESG	85,000
The Salvation Army Booth Family Services	Financial Assistance Fund	MSHDA ESG	112,198
Family Promise	Rebuilding Individuals	MSHDA ESG	9,997
YWCA	Domestic Crisis Center	MSHDA ESG	49,677
Community Rebuilders	Housing Resource Specialist Program	MSHDA ESG	59,228
The Salvation Army Booth Family Services	Short-Term Rental Assistance	City HOME	450,000
Home Repair Services of Kent County	Foreclosure Intervention	City CDBG	17,220
Legal Aid of West Michigan	Housing Assistance Center	City CDBG	78,207
Fair Housing Center of West Michigan	Fair Housing Services	City CDBG	65,623
Total			\$1,170,575

EMERGENCY SHELTER PROGRAMS

Organization	Program	Funding	Amount
Inner City Christian Federation	Family Haven	City ESG	\$18,702
Dwelling Place of Grand Rapids	Liz's House	City ESG	12,982
Total			\$31,684

HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) PROGRAMMING

Organization	Program	Funding	Amount
The Salvation Army Booth Family Services	Coalition to End Homelessness - HMIS	City ESG	\$20,000
Total			\$20,000

COMMUNITY DEVELOPMENT STRATEGY

This section of the Annual Plan includes the City's strategy to fund activities that support the fundamental goals of the Community Development Block Grant program for the second program year of the HCD Plan. A summary of the data may be found in the Community Development Needs Table at the end of this section.

Activities to address unmet needs are classified as High, Medium, or Low priority defined as follows:

High Priority activities are those that have been identified by the City Commission, through proactive citizen participation and/or customer demand, and are cited in local plans and strategies as important contributors to neighborhood revitalization. In addition, high priorities are those that the City and/or its subrecipients have embraced as its mission and have the technical capacity to carry out the activities in an effective manner.

Medium Priority activities are those that are of similar importance to high priorities, but the City lacks the capacity for implementation or the projects face obstacles to effective implementation. Therefore, if others in the community were able to assume these activities through other funding sources, the HCD Plan would support them. Likewise, if obstacles to effective implementation are removed at a later date, the City may be able to undertake the activity. Examples of obstacles include insufficient funding levels (such as park development matching grants) and lack of an organization willing and able to assume responsibility for the activity.

Low priority activities are those that fall under the purview of County or State government, or are not expected to be needed in the community over the next five years.

NI Plan Outcome #1

Improve the condition of existing housing

HUD Outcome:

Accessibility for the purpose of providing decent housing

Priority: High

Funding: \$2,664,900 CDBG funds

NI Plan Outcome #2

Increase the supply of affordable housing

HUD Outcome:

Affordability for the purpose of providing decent housing

Priority: High

Funding: \$1,577,089 HOME funds

NI Plan Outcome #3

Increase opportunities for housing stability

HUD Outcome:

Enhance suitable living environment through improved/new sustainability

Priority: High

Funding: \$161,050 CDBG PS funds

NI Plan Outcome #4

Increase public safety

HUD Outcome:

Enhance suitable living environment through improved/new sustainability

Priority: High

Funding: \$201,176 CDBG PS funds

<u>NI Plan Outcome #5</u>	<u>Build neighborhood leadership and civic engagement</u>
HUD Outcome:	Enhance suitable living environment through improved/new sustainability
Priority: High	Funding: \$235,674 CDBG PS funds
 <u>NI Plan Outcome #6</u>	 <u>Enhance neighborhood infrastructure</u>
HUD Outcome:	Enhance suitable living environment through improved/new sustainability
Priority: Medium	Funding: \$250,000 CDBG funds
 <u>NI Plan Outcome #7</u>	 <u>Increase economic opportunities</u>
HUD Outcome:	Provide economic opportunity through improved/new sustainability
Priority: Medium	Funding: \$0

ANTI-POVERTY STRATEGY

Overview

This section of the Annual Action Plan identifies the Grand Rapids community's efforts to reduce the number of people living in poverty. The City itself is limited in the amount of support it can provide for anti-poverty efforts. This is primarily due to the fact that the majority of Plan funds are largely restricted to certain types of activities such as housing rehabilitation, homeownership, infrastructure, and code enforcement. Funding for social service activities is extremely limited. Furthermore, the City's General Fund is severely stressed providing basic health and safety services and is not in a position to support other activities. While the City is not the lead agency in broad-based anti-poverty efforts, it still has a role in reducing poverty through support and collaboration with community efforts (e.g. Housing Continuum of Care).

Anti-poverty efforts within the Grand Rapids community come in a number of forms, but the focus of this discussion will be on 1) efforts to meet the basic needs of people living in poverty, and 2) efforts to increase the income of those in poverty.

Basic Needs of People Living in Poverty

The basic needs of people living in poverty are food and housing. The community provides a well-coordinated food bank system as well as hot meal programs for the homeless and the home-bound. Housing for people in poverty is available, albeit in very short supply, through a few key housing providers. The following is a partial list of the organizations and food/housing services they fund, coordinate, or provide directly. Due to the number of organizations performing these services, it is not possible to name them all.

General:

- **Kent County Department of Human Services (DHS).** DHS provides an array of services to people experiencing poverty, including cash, food, and emergency assistance, medical services, and child support and child care services. Cash assistance includes Family Independence Program (FIP), State Disability Assistance (SDA), and Refugee Assistance Program (RAP). DHS also administers a Low Income Home Energy Assistance Program.
- **Kent County Essential Needs Task Force (ENTF).** The Kent County ENTF has developed and supported the management of basic service systems such as food, shelter, utilities and transportation to help Kent County's most vulnerable citizens obtain the basics needed to be self-sufficient.
- **Heart of West Michigan United Way.** The United Way's vision is a vibrant, safe and caring community where all children thrive and all people enjoy maximum health and self-sufficiency. It funds a variety of human services including education, income and health efforts. United Way also provides a "211" program - a central information and referral service hotline available 24 hours a day, 7 days a week to all Kent County residents.

Food:

- **Access of West Michigan.** Access coordinates the work of 300 Kent County congregations to eliminate hunger and reduce the impact of poverty. Access supports 100 food pantries, a number of food drives, and an annual hunger walk.

- **Second Harvest Gleaners.** Gleaners serves as West Michigan's nonprofit clearinghouse for saved, donated food destined for food pantries, homeless shelters, soup kitchens, and other charitable organizations.
- **God's Kitchen.** God's Kitchen is located in the Heartside Neighborhood and provides hot meals every afternoon on a walk-in basis, no questions asked.
- **Senior Meals Program, Inc.** Senior Meals provides congregate eating programs, meals to home-bound seniors, and a food pantry geared to the nutritional needs of seniors.
- **Food Pantries.** The Grand Rapids metropolitan area has nearly 100 food pantries providing free food to those in need.

Housing:

- **Dwelling Place of Grand Rapids, Inc.** Dwelling Place provides affordable housing options in the Heartside neighborhood and Greater Grand Rapids, and is primarily focused on serving people who are homeless or at risk of becoming homeless, and those with disabilities.
- **Genesis Non-Profit Housing Corporation.** Genesis provides permanent supportive housing to the elderly and people with disabilities who are homeless or at risk of homelessness. The supportive services help residents maintain the maximum possible level of independence, stability, and participation in the general community.
- **Hope Network.** Hope Network provides specialized residential facilities serving low-income people with chronic mental illness and people with mobility impairments.
- **Grand Rapids Housing Commission (GRHC).** The GRHC provides affordable housing to low-income families and seniors through its housing developments and use of Housing Choice Vouchers.
- **Grand Rapids Housing Rehabilitation and Lead Remediation Programs.** The City's Community Development Department operates housing rehab and lead reduction programs to assist low-income families maintain a safe and healthy living environment.
- **Home Repair Services (HRS) of Kent County.** HRS operates a number of programs that help existing low-income homeowners stay in their homes and improve their quality of life. Programs include foreclosure prevention, minor home repair, tool lending, handicap access ramps, a building materials store, and home repair and financial education classes.

Increase Income of People Living in Poverty

The Grand Rapids community has an extensive array of programs and services designed to assist people in leaving poverty. These include education, employment skills, job training, microenterprise development, and job placement. The following is a partial list of the organizations and training/employment services they fund, coordinate, or provide directly. Due to the number of organizations performing these services, it is not possible to name them all.

- **Area Community Services Employment Training (ASCET) Council.** ACSET has one mission for its two distinct operating divisions. The mission is to create opportunities for economic self-sufficiency for low-income and economically disadvantaged individuals and families, as well as unemployed, dislocated, underemployed and incumbent workers. The Community Action Division provides direct services in the areas of food and meals assistance, housing and utility assistance, senior services, case management and referral services for Kent County residents. The Michigan Works! Division assists individuals in the areas of job seeking and occupational training to acquire marketable skills. This

Division also provides business services to employers in an effort to match workers with skills required in available positions.

- **Grand Rapids Community College (GRCC) Training Solutions.** Grand Rapids Community College offers a wide selection of job training and worker development programs. It offers a variety of delivery methods, including interactive TV and web-enabled courses. GRCC also specializes in training for growth industries such as battery technology, wind and renewable energy, film production, and nursing.
- **Goodwill Industries.** Goodwill “changes lives and communities through the power of work.” Goodwill provides assessment, training, job placement, job retention, and support services. In addition to specialized skill training, the program includes “soft” skills such as office etiquette, work culture, dealing with conflict, and how to balance work and home responsibilities. Support services following employment may include on-site job coaching, transportation, and counseling.
- **Hope Network.** In addition to its residential facilities for people with chronic mental illness and people with mobility impairments, Hope Network provides job training programs for these clients. It also assists ex-offenders in work readiness training and retention support.
- **Grand Rapids Opportunities for Women (GROW).** GROW provides small business readiness and entrepreneurial training, business support services, financial literacy training, and Individual Development Accounts (IDA) to strengthen women-owned businesses.
- **Grand Rapids Housing Commission (GRHC).** In addition to administering its affordable housing facilities and Housing Vouchers, the Housing Commission also operates a Family Self-Sufficiency (FSS) program that assists families in financial literacy, education and job training options, and to achieve homeownership.
- **Kent County Tax Credit Coalition.** This coalition is comprised of community organizations and financial institutions working cooperatively to utilize the federal Earned Income Tax Credit (EITC) and other tax credits to improve the financial independence for working, low- and moderate-income individuals and families. This is accomplished through free Income Tax Preparation Sites.
- **Section 3.** Section 3 is a federal legislative directive for providing preference in new employment opportunities, contracting, and training opportunities generated by CDBG and HOME-funded construction projects. Section 3 is activated when the normal completion of construction and rehabilitation projects create the need for new employment, contracting, or training opportunities. Beneficiaries are low- and very low-income residents of the local community, as well as businesses that employ these persons.

Housing and Community Development Plan

As indicated above, the Community Development Block Grant program is not an anti-poverty program, and the City has few resources to directly assist people out of poverty. To the extent however, that CDBG funds are used to support certain housing services as well as employment programs and micro-enterprise development, it is contributing indirectly to reducing poverty.

TABLES

Table 1 – Housing Needs Table

Housing Needs Table				Grantee: City of Grand Rapids, Michigan														0435drfr09a.xls	
Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems				Current % of Households	Current Number of Households*	3-5 Year Quantities												% of Goal	
						Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative			
						Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual		
Household Income <=30% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	1,818														
			With Any Housing Problems	59.6	1,084	1		1							2				
		Sm. Related	NUMBER OF HOUSEHOLDS	100%	2,625														
			With Any Housing Problems	81	2,126	4		4								8			
		Lg. Related	NUMBER OF HOUSEHOLDS	100%	819														
			With Any Housing Problems	91.5	749	2		2								4			
		All Other	NUMBER OF HOUSEHOLDS	100%	2,815														
			With Any Housing Problems	75.7	2,131	3		3								6			
	Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	1,514														
			With Any Housing Problems	56.1	849	82		74								156			
		Sm. Related	NUMBER OF HOUSEHOLDS	100%	639														
			With Any Housing Problems	79.7	509	50		45								95			
		Lg. Related	NUMBER OF HOUSEHOLDS	100%	298														
			With Any Housing Problems	84.9	253	18		16								34			
		All Other	NUMBER OF HOUSEHOLDS	100%	580														
			With Any Housing Problems	68.1	395	29		26								55			

*Comprehensive Housing Affordability Strategy (CHAS)Data, 2000

Table 1 – Housing Needs Table

Housing Needs Table				Grantee: City of Grand Rapids, Michigan															0435drfr09a.xls	
Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems				Current % of Households	Current Number of Households*	3-5 Year Quantities												% of Goal		
						Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative				
						Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual			
Household Income >30 to <=50% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	1,169															
			With Any Housing Problems	67.1	784	1		1							2					
		Sm. Related	NUMBER OF HOUSEHOLDS	100%	1,914															
			With Any Housing Problems	67.3	1,288	7		6							13					
		Lg. Related	NUMBER OF HOUSEHOLDS	100%	544															
			With Any Housing Problems	74.3	404	5		5							10					
		All Other	NUMBER OF HOUSEHOLDS	100%	1,940															
			With Any Housing Problems	66	1,280	3		3							6					
	Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	2,027															
			With Any Housing Problems	23.1	468	93		84							177					
		Sm. Related	NUMBER OF HOUSEHOLDS	100%	1,028															
			With Any Housing Problems	66.9	688	74		67							141					
		Lg. Related	NUMBER OF HOUSEHOLDS	100%	539															
			With Any Housing Problems	74	399	32		29							61					
		All Other	NUMBER OF HOUSEHOLDS	100%	539															
			With Any Housing Problems	62.9	339	46		41							87					

Table 1 – Housing Needs Table

Housing Needs Table				Grantee: City of Grand Rapids, Michigan														
Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems				Current % of Households	Current Number of Households*	3-5 Year Quantities												% of Goal
						Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative		
						Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	
Household Income >50 to <=80% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	903													
			With Any Housing Problems	39.6	358	1		1						2				
		Sm. Related	NUMBER OF HOUSEHOLDS	100%	2,220													
			With Any Housing Problems	21.4	475	4		4							8			
		Lg. Related	NUMBER OF HOUSEHOLDS	100%	795													
			With Any Housing Problems	51.6	410	2		2							4			
		All Other	NUMBER OF HOUSEHOLDS	100%	2,980													
			With Any Housing Problems	20	596	3		3							6			
	Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	2,713													
			With Any Housing Problems	8.6	233	12		11							23			
		Sm. Related	NUMBER OF HOUSEHOLDS	100%	2,868													
			With Any Housing Problems	32.5	932	23		21							44			
		Lg. Related	NUMBER OF HOUSEHOLDS	100%	1,504													
			With Any Housing Problems	31.8	478	10		9							19			
		All Other	NUMBER OF HOUSEHOLDS	100%	1,600													
			With Any Housing Problems	45	720	7		6							13			

Table 1 – Housing Needs Table

Housing Needs Table		Grantee: City of Grand Rapids, Michigan													
Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems	Current % of Households	Current Number of Households*	3-5 Year Quantities												
			Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative		% of Goal
			Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	
Total Any Housing Problem			512		464								976		
Total 215 Renter			6		67								73		
Total 215 Owner			0		0								0		
Total 215			6		67								73		
Total Disabled	4,149		11		11								22		
Tot. Elderly	10,064		190		172								362		
Tot. Sm. Related	14,187		162		147								309		
Tot. Lg. Related	5,237		69		63								132		
Total Lead Hazard	21,982		77		45								122		
Total Renters	27,598		36		35								71		
Total Owners	14,346		476		429								905		

Table 2 – Non-Homeless Special Needs Table

[illegible]

Table 3 – Community Development Needs Table

City of Grand Rapids, Michigan <i>Only complete blue sections.</i>																	C-CDBG, H- HOME, E-ESG, O- Other				
C – CDBG H – HOME E – ESG O - Other	Needs	Current	Gap	5-Year Quantities												% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source	
				Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative							
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						
Community Development Needs																					
01 Acquisition of Real Property 570.201(a)	0	0	0	0		0								0		####	L		N		
02 Disposition 570.201(b)	0	0	0	0		0								0		####	L		N		
Public Facilities and Improvements	03 Public Facilities and Improvements (General) 570.201(c)	0	0	0	0		0							0		####	M	250,000	Y	C	
	03A Senior Centers 570.201(c)	0	0	0	0		0							0		####	L		N		
	03B Handicapped Centers 570.201(c)	0	0	0	0		0							0		####	L		N		
	03C Homeless Facilities (not operating costs) 570.201(c)	0	0	0	0		0							0		####	L		N		
	03D Youth Centers 570.201(c)	0	0	0	0		0							0		####	L		N		
	03E Neighborhood Facilities 570.201(c)	0	0	0	0		0							0		####	L		N		
	03F Parks, Recreational Facilities 570.201(c)	0	0	0	1		0							1		####	M		N		
	03G Parking Facilities 570.201©	0	0	0	0		0							0		####	L		N		
	03H Solid Waste Disposal Improvements 570.201(c)	0	0	0	0		0							0		####	L		N		
	03I Flood Drain Improvements 570.201(c)	0	0	0	0		0							0		####	L		N		
	03J Water/Sewer Improvements 570.201(c)	0	0	0	0		0							0		####	L		N		
	03K Street Improvements 570.201(c)	0	0	0	0		0							0		####	L		N		
	03L Sidewalks 570.201(c)	0	0	0	0		0							0		####	L		N		
	03M Child Care Centers 570.201(c)	0	0	0	0		0							0		####	L		N		
	03N Tree Planting 570.201(c)	0	0	0	0		0							0		####	L		N		
	03O Fire Stations/Equipment 570.201(c)	0	0	0	0		0							0		####	L		N		
	03P Health Facilities 570.201(c)	0	0	0	0		0							0		####	L		N		
	03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0	0		0							0		####	L		N		
	03R Asbestos Removal 570.201(c)	0	0	0	0		0							0		####	L		N		
	03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0	0		0							0		####	L		N		
03T Operating Costs of Homeless/ AIDS Patients Programs	0	0	0	320		320							640		####	H	51,684	Y	E		
04 Clearance and Demolition 570.201(d)	0	0	0	0		0							0		####	L		N			
04A Clean-up of Contaminated Sites 570.201(d)	0	0	0	0		0							0		####	L		N			

Table 3 – Community Development Needs Table

City of Grand Rapids, Michigan <i>Only complete blue sections.</i>																							
C – CDBG H – HOME E – ESG O - Other				Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source		
							Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative	
							Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						Goal	Actual
Community Development Needs																							
Public Services	05 Public Services (General) 570.201(e)	0	0	0	81,526		80,745								162,271		####	H	496,319	Y	C, E		
	05A Senior Services 570.201(e)	0	0	0	0		0								0		####	L		N			
	05B Handicapped Services 570.201(e)	0	0	0	0		0								0		####	L		N			
	05C Legal Services 570.201(E)	0	0	0	225		225								450		####	H	78,207	Y	C		
	05D Youth Services 570.201(e)	0	0	0	0		0								0		####	L		N			
	05E Transportation Services 570.201(e)	0	0	0	0		0								0		####	L		N			
	05F Substance Abuse Services 570.201(e)	0	0	0	0		0								0		####	L		N			
	05G Battered and Abused Spouses 570.201(e)	0	0	0	0		0								0		####	L		N			
	05H Employment Training 570.201(e)	0	0	0	0		0								0		####	L		N			
	05I Crime Awareness 570.201(e)	0	0	0	55,473		78,133								133,606		####	H	295,077	Y	C, O		
	05J Fair Housing Activities (if CDBG, then subject to 570.201(e)	0	0	0	183		183								366		####	H	65,623	Y	C		
	05K Tenant/Landlord Counseling 570.201(e)	0	0	0	0		0								0		####	L		N			
	05L Child Care Services 570.201(e)	0	0	0	0		0								0		####	L		N			
	05M Health Services 570.201(e)	0	0	0	0		0								0		####	L		N			
	05N Abused and Neglected Children 570.201(e)	0	0	0	0		0								0		####	L		N			
	05O Mental Health Services 570.201(e)	0	0	0	0		0								0		####	L		N			
	05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201(e)	0	0	0	0		0								0		####	L		N			
	05Q Subsistence Payments 570.204	0	0	0	0		0								0		####	L		N			
	05R Homeownership Assistance (not direct) 570.204	0	0	0	0		0								0		####	L		N			
	05S Rental Housing Subsidies (if HOME, not part of 5%) 570.204	0	0	0	0		135								135		####	H	450,000	Y	H		
	05T Security Deposits (if HOME, not part of 5% Admin cap)	0	0	0	0		0								0		####	L		N			
	06 Interim Assistance 570.201(f)	0	0	0	0		0								0		####	L		N			
	07 Urban Renewal Completion 570.201(h)	0	0	0	0		0								0		####	L		N			
08 Relocation 570.201(i)	0	0	0	0		0								0		####	L		N				

Table 3 – Community Development Needs Table

City of Grand Rapids, Michigan <i>Only complete blue sections.</i>																							
C – CDBG H – HOME E – ESG O - Other Community Development Needs				Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: <u>H,M,L</u>	Dollars to Address	<u>Plan to Fund? Y/N</u>	<u>Fund Source</u>		
							Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative	
							Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						Goal	Actual
09 Loss of Rental Income 570.201(j)				0	0	0	0		0						0		####	L		N			
10 Removal of Architectural Barriers 570.201(k)				0	0	0	0		0						0		####	L		N			
11 Privately Owned Utilities 570.201(l)				0	0	0	0		0						0		####	L		N			
12 Construction of Housing 570.201(m)				0	0	0	6		67						76		####	H	527,089	Y	H		
13 Direct Homeownership Assistance 570.201(n)				0	0	0	16		6						22		####	H	60,000	Y	H		
	14A Rehab; Single-Unit Residential 570.202			0	0	0	463		467						927		####	H	1,765,053	Y	C,H		
	14B Rehab; Multi-Unit Residential 570.202			0	0	0	0		0						0		####	L		N			
	14C Public Housing Modernization 570.202			0	0	0	0		0						0		####	L		N			
	14D Rehab; Other Publicly-Owned Residential Buildings 570.202			0	0	0	0		0						0		####	L		N			
	14E Rehab; Publicly or Privately-Owned Commercial/Industrial 570.202			0	0	0	0		0						0		####	L		N			
	14F Energy Efficiency Improvements 570.202			0	0	0	0		0						0		####	L		N			
	14G Acquisition - for Rehabilitation 570.202			0	0	0	0		0						0		####	L		N			
	14H Rehabilitation Administration 570.202			0	0	0	0		0						25		####	H	16,159	Y	C		
	14I Lead-Based/Lead Hazard Test/Abate 570.202			0	0	0	0		0						0		####	L		N			
15 Code Enforcement 570.202(c)				0	0	0	4,200		4,200						8,400		####	H	1,423,688	Y	C		
16A Residential Historic Preservation 570.202(d)				0	0	0	0		0						0		####	L		N			
16B Non-Residential Historic Preservation 570.202(d)				0	0	0	0		0						0		####	L		N			
	17A CI Land Acquisition/Disposition 570.203(a)			0	0	0	0		0						0		####	L		N			
	17B CI Infrastructure Development 570.203(a)			0	0	0	0		0						0		####	L		N			
	17C CI Building Acquisition, Construction, Rehabilitation 570.203(a)			0	0	0	0		0						0		####	L		N			
	17D Other Commercial/Industrial Improvements 570.203(a)			0	0	0	0		0						0		####	L		N			
	18A ED Direct Financial Assistance to For-Profits 570.203(b)			0	0	0	0		0						0		####	L		N			
	18B ED Technical Assistance 570.203(b)			0	0	0	0		0						0		####	L		N			
	18C Micro-Enterprise Assistance			0	0	0	0		0						0		####	H		N			

Table 3 – Community Development Needs Table

City of Grand Rapids, Michigan <i>Only complete blue sections.</i>																					
C – CDBG H – HOME E – ESG O - Other		Needs	Current	Gap	5-Year Quantities												% of Goal	Priority Need: <u>H, M, L</u>	Dollars to Address	<u>Plan to Fund? Y/N</u>	<u>Fund Source</u>
					Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative						
					Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual					
Community Development Needs																					
	19A HOME Admin/Planning Costs of PJ (not part of 5% Admin cap)	0	0	0	0		0								0		####	L		N	
	19B HOME CHDO Operating Costs (not part of 5% Admin cap)	0	0	0	0		0								0		####	L		N	
	19C CDBG Non-profit Organization Capacity Building	0	0	0	0		0								0		####	L		N	
	19D CDBG Assistance to Institutes of Higher Education	0	0	0	0		0								0		####	L		N	
	19E CDBG Operation and Repair of Foreclosed Property	0	0	0	0		0								0		####	L		N	
	19F Planned Repayment of Section 108 Loan Principal	0	0	0	0		0								0		####	L		N	
	19G Unplanned Repayment of Section 108 Loan Principal	0	0	0	0		0								0		####	L		N	
	19H State CDBG Technical Assistance to Grantees	0	0	0	0		0								0		####	L		N	
	20 Planning 570.205	0	0	0	0		0								0		####	L		N	
	21A General Program Administration 570.206	0	0	0	N/A		N/A								N/A		####	H	933,935	Y	C,H, E,O
	21B Indirect Costs 570.206	0	0	0	0		0								0		####	L		N	
	21D Fair Housing Activities (subject to 20% Admin cap) 570.206	0	0	0	0		0								0		####	L		Y	
	21E Submissions or Applications for Federal Programs 570.206	0	0	0	0		0								0		####	L		N	
	21F HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0	0		0								0		####	L		N	
	21G HOME Security Deposits (subject to 5% cap)	0	0	0	0		0								0		####	L		N	
	21H HOME Admin/Planning Costs of PJ (subject to 10% cap)	0	0	0	0		0								0		####	L		N	
	21I HOME CHDO Operating Expenses (subject to 5% cap)	0	0	0	N/A		N/A								N/A		####	H	50,970	Y	H
22 Unprogrammed Funds		0	0	0	0		0								0		####	L		N	

Table 4 – Homeless and Special Needs Table

Point In Time Summary for MI-506 - Grand Rapids/Wyoming/Kent County CoC

Date of PIT Count: 1/25/2012

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Number of Households	26	121	0	147
Number of persons (Adults & Children)	86	375	0	461

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Number of Households	188	10	0	30	228
Number of Persons (Adults)	188	10	0	30	228

Persons in Households with only Children

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Number of Households	6	12	0	18
Number of Persons (Age 17 or under)	8	15	0	23

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Households	220	143	0	30	393
Total Persons	282	400	0	30	712

Notes:

The sheltered PIT count section should be completed using sheltered data from the count conducted in the last ten (10) days of January 2012. This section must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations on a single night.

Data entered in this chart must reflect a point-in-time count that took place during the last ten (10) days of January 2012, unless a waiver was received by HUD. CoCs that wish to perform a PIT homeless person count on a date outside of the last ten days of January must request a waiver from HUD.

- Persons counted in permanent supportive housing should not be included in the PIT count of homeless persons reported to HUD.
- Persons counted in any location not listed on the Housing Inventory should not be included in the PIT count of homeless persons reported to HUD (e.g. residential treatment facilities, doubled-up with family or friends).
- PIT counts of homeless persons should not include persons residing in beds/units funded by HPRP as part of a Rapid Re-housing of Homelessness Prevention Program.

“Persons in households with only children” includes only persons age 17 or under, including unaccompanied children, adolescent parents and their children, adolescent siblings, or other household configurations composed only of children. Individuals housing in Safe Havens on the night of the count should only be recorded in the “Safe Haven” column, not in the emergency shelter column.

Chronically Homeless and Veteran Subpopulations

	Sheltered		Unsheltered	Total
	Emergency Shelters	Safe Havens		
Chronically Homeless Individuals	59	0	30	89
Chronically Homeless Families	2		0	2

	Sheltered	Unsheltered	Total
	Veterans in emergency shelters, transitional housing and safe havens		
Veterans	13	0	13

Other Homeless Subpopulations

	Sheltered	Unsheltered	Total
	Persons in emergency shelters, transitional housing and safe havens		
Severely Mentally Ill	11	0	11
Chronic Substance Abuse	3	0	3
Persons with HIV/AIDS	0	0	0
Victims of Domestic Violence	187	0	187
Unaccompanied Child (Under 18)	11	0	11

Notes:

“Veteran and chronically homeless subpopulations” data is required for sheltered and unsheltered persons.

“Other homeless subpopulations” data is required for sheltered persons and optional for unsheltered persons.

“Chronically homeless” does not count persons residing in transitional housing as chronically homeless.

“Chronically homeless individual” is defined as an unaccompanied homeless adult individual (persons 18 or older) who has a disabling condition who has either been continuously homeless for a year or more, or has had at least four (4) episodes of homelessness in the past three (3) years. To be considered chronically homeless, persons must have been sleeping in a place not mean for human habitation (e.g., living on the streets) and/or in an emergency shelter/safe haven during that time. Disabling condition is defined as “a diagnosable substance use disorder, serious mental illness, developmental disability, or chronic physical illness or disability, including the co-occurrence of two or more of these conditions”. Persons under the age of 18 are not counted as chronically homeless individuals.

“Chronically homeless families” is defined as a family with at least one adult member (persons 18 or older) who has a disabling condition who has either been continuously homeless for a year or more, or has had at least four (4) episodes of homelessness in the past three (3) years. To be considered chronically homeless, persons must have been sleeping in a place not mean for human habitation (e.g., living on the streets) and/or in an emergency shelter/safe haven during that time. Disabling condition is defined as “a diagnosable substance use disorder, serious mental illness, developmental disability, or chronic physical illness or disability, including the co-occurrence of two or more of these conditions”. Persons under the age of 18 are not counted as chronically homeless individuals.

Subpopulation rows only pertain to adults, with the exception of unaccompanied child row.

Persons in emergency shelters, transitional housing and safe havens are counted in the sheltered row.

Source: Grand Rapids Area Coalition to End Homelessness

ATTACHMENTS

SF 424



Second Program Year Action Plan

Date Submitted: 5/11/2012	Applicant Identifier:	Type of Submission:	
Date Received by State:	State Identifier:	Application	Pre-application
Date Received by HUD:	Federal Identifier:	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Jurisdiction: City of Grand Rapids, Michigan		UOG Code: MI262544 GRAND RAPIDS	
Street Address Line 1: 300 Monroe Avenue, NW, Suite 460		Organizational DUNS: 06-222-2997	
Street Address Line 2:		Organizational Unit: City of Grand Rapids	
City: Grand Rapids	State: Michigan	Department: Community Development	
Zip: 49503	Country: U.S.A.	Division:	
Employer Identification Number (EIN):		County: Kent	
38-6004689		Program Year Start Date (MM/DD): 07/2012	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding:			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles: FFY 2012 Community Development Block Grant Program		Description of Areas Affected by CDBG Project(s): City of Grand Rapids, Michigan	
CDBG Grant Amount \$3,436,433	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
Anticipated Program Income \$500,000	Other (Describe) \$		
Total Funds Leveraged for CDBG-based Project(s) \$			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles: FFY 2012 Home Investment Partnerships Program		Description of Areas Affected by HOME Project(s): City of Grand Rapids, Michigan	
HOME Grant Amount \$ 1,020,931	\$Additional HUD Grant(s) Leveraged	Describe	
Other Federal Funds Leveraged \$		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
Anticipated Program Income \$3,854	Other (Describe)		
Total Funds Leveraged for HOME-based Project(s): \$			

Emergency Solutions Grants Program		14.231 ESG
ESG Project Titles: FFY 2012 Emergency Solutions Grants Program		Description of Areas Affected by ESG Project(s): City of Grand Rapids, Michigan
ESG Grant Amount: \$319,037	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for ESG-based Project(s): \$		
Congressional Districts of: Applicant Districts: Third Project Districts: Third		
Is application subject to review by state Executive Order 12372 Process? <input type="checkbox"/> Yes This application was made available to the state EO 12372 process for review on DATE <input checked="" type="checkbox"/> No Program is not covered by EO 12372 <input type="checkbox"/> Program has not been selected by the state for review		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Person to be contacted regarding this application		
First Name: Connie	Middle Initial M.	Last Name: Bohatch
Title: Managing Director of Community Services	Phone: (616) 456-3677	Fax: (616) 456-4619
cbohatch@grcity.us	Grantee Website: www.grcd.info	Other Contact: ebanchoff@grcity.us
Signature of Authorized Representative On file		Date Signed:

Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

On file

Signature/Authorized Official Date

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year, July 1, 2012 through June 30, 2013, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination Laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

On file

Signature/Authorized Official Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Authorized Signature for ESG Certifications

On file

Signature/Authorized Official	Date
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Title